

EUCON INTERNATIONAL UNIVERSITY



Catalog 2023-2025

Contact Information EUCON International University

**P. O. Box 500087 CK
Saipan, MP 96950, USA**

Telephone: 670-234-3207
Fax: 670-235-3203
Email: info@eucon.edu
Website: www.eucon.edu

President

Christian Wei, B.A., B.Th., M.A., Ph.D., Ed.D.

Executive Vice President / Dean of Graduate School

Judy Wei, B.Ed., M.A., Ed.D.

Dean of Academic Affairs / Director of Institutional Effectiveness

Christa Wei Smith, B.S., M.S., Ed.D.

Associate Dean of Graduate School

Joel Madasu, B.S., M.A., Ph.D.

Dean of Students

Steven Wang, B.A., M.A. in Theology

Registrar

Christiana Wei, B.S., M.S.

Acting CFO

Rapture Tarlit, B.S.

Librarian

Rachel Rongji Tsai, B.A., M.C.M

Board of Directors

Eddie Wang, M.A.R., D.D. (Chairman Emeritus)
Dye Chang Castor Hu, B.S. (Chairman)
Tzu-Jen Wang, B.S., M.A. (Member)
Wei Min Wayne Ma, B.A. (Treasurer)
Christian Wei, B.A., B.Th., M.A., Ph.D., Ed.D. (President)
Judy Wei, B.Ed., M.A., Ed.D. (Deputy Secretary)

Advisory Board Members

Dr. David Crandall (Petersburg, KY)
Mr. David Wei (Paramus, NJ)
Mr. George Worrell (Lynchburg, VA)
Mr. Nicholas Lam (Glendale, CA)

Legal Advisor

Dr. Chuck Hofstra (Greenville, SC)

Affiliation

Chinese Bible Church International, Inc. (CNMI, USA)
Christian Way Missions, Inc. (SC, USA)
Christian Way Missions International (CNMI, USA)
EUCON Medical (CNMI, USA)
Sail of Hope International (Lynchburg, VA)

EUCON International University was licensed by the CNMI Board of Regents to operate on Saipan as a post-secondary, degree-granting, educational institution. EUCON International University is authorized to admit international students in coordination with Student Exchange Visitor's Program (SEVP) of Department of Homeland Security (DHS) of the U.S. Department of Justice. EUCON International University has been accredited by the Transnational Association of Christian Colleges and Schools (TRACS), which is recognized by the U.S. Department of Education (USDE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Attendance at EUCON International University is a privilege not a right. Students forfeit this privilege if they do not conform to the standards and regulations of the institution. At any time, the university may request the withdrawal of any student who, in the opinion of the University, does not fit into the spirit of the ministry.

This catalog contains current general information regarding the calendar, major policies and regulations, admissions, tuition and fees, degree requirements, and course descriptions. The information contained herein is not necessarily complete. EUCON International University reserves the right, whenever necessary, to change the calendar, major policies and regulations, admission policies, tuition and fees, degree requirements, course descriptions, and graduation requirements. EUCON International University reserves the right to remove a course. Any changes will apply to all prospective and current students.

A Personal Word from Our President

The word *EUCON* means "the excellent light" in the original language. It is a transliterated word from the Chinese characters *You Guang*. These characters denote that the Living Word, Jesus Christ, is the only True Light and Hope in this darkened world (John 1:1-18). These characters also show that the True Light enlightens every human being that comes into the world (John 1:9). Therefore, to bring men and women out of the darkness and lead them into the light is the most important task of this institution.

EUCON International University has been established to prepare men and women for their future Christian ministries and service in the work force. We desire to give the people on Saipan, as well as international students, the opportunity to further their education. I hope you will see the excellence of EUCON as you attend our university.

Standard policies and regulations stated herein are applicable to both the undergraduate and graduate school departments except when specified.

Our faculty and administration are committed to giving our students the best possible university experience while equipping them to serve God.

Sincerely in Christ,

Christian Wei

Christian Wei, Ph.D., Ed.D.
President

GENERAL INFORMATION

July 1-26, 2024
July 29-August 23, 2024

Third Session
Fourth Session

Calendar of Events

School Year 2023-2024

Fall Semester 2023

August 25, 2023	Registration Day (Fall Semester)
September 4, 2023	Labor Day
September 5, 2023	First Day of Classes
October 9, 2023	Columbus Day (No School)
November 10, 2023	Veterans' Day (No school)
November 23-24, 2023	Thanksgiving Holidays (No School)
December 7, 2023	Constitution Day (No School)
December 13-15, 2023	Final Exams
December 16, 2023	Fall Semester Ends

Winter Session 2023

December 8, 2023	Registration Day
December 18, 2023	Winter Session Begins
December 24, 2023	Christmas Eve (No School)
December 25, 2023	Christmas Day (No School)
January 1, 2024	New Year's Day (No School)
January 19, 2024	Winter Session Ends

Spring Semester 2024

January 12, 2024	Registration Day
January 22, 2024	First Day of Classes
February 19, 2024	Presidents' Day (No School)
March 25, 2024	Covenant Day (No School)
March 29-31, 2024	Easter Break (No School)
May 1-3, 2024	Final Exams
May 4, 2024	Graduation/Spring Semester Ends

Summer Sessions 2024

April 26, 2024	Registration Day
May 6-31, 2024	First Session
May 27, 2024	Memorial Day (No School)
June 4-28, 2024	Second Session
July 4, 2024	Independence Day (No School)

School Year 2024-2025

Fall Semester 2024

August 23, 2024	Registration Day (Fall Semester)
September 2, 2024	Labor Day
September 3, 2024	First Day of Classes
October 14, 2024	Columbus Day (No School)
November 11, 2024	Veterans' Day (No school)
November 28-29, 2024	Thanksgiving Holidays (No School)
December 9, 2024	Constitution Day (No School)
December 11-13, 2024	Final Exams
December 14, 2024	Fall Semester Ends

Winter Session 2024

December 6, 2024	Registration Day
December 16, 2024	Winter Session Begins
December 24, 2024	Christmas Eve (No School)
December 25, 2024	Christmas Day (No School)
January 1, 2025	New Year's Day (No School)
January 17, 2025	Winter Session Ends

Spring Semester 2025

January 10, 2025	Registration Day
January 20, 2025	First Day of Classes
February 17, 2025	Presidents' Day (No School)
March 24, 2025	Covenant Day (No School)
April 18, 2025	Easter Break (No School)
April 30-May 2, 2025	Final Exams
May 3, 2025	Graduation/Spring Semester Ends

Summer Sessions 2025

April 25, 2025	Registration Day
May 5-30, 2025	First Session
May 26, 2025	Memorial Day (No School)
June 2-27, 2025	Second Session
July 4, 2025	Independence Day (No School)
June 30-July 25, 2025	Third Session
July 28-August 22, 2025	Fourth Session

School Year 2025-2026

Fall Semester 2025

August 22, 2025	Registration Day (Fall Semester)
September 1, 2025	Labor Day
September 2, 2025	First Day of Classes
October 13, 2025	Columbus Day (No School)
November 11, 2025	Veterans' Day (No school)
November 27-28, 2025	Thanksgiving Holidays (No School)
December 8, 2025	Constitution Day (No School)
December 10-12, 2025	Final Exams
December 13, 2025	Fall Semester Ends

Winter Session 2025

December 5, 2025	Registration Day
December 15, 2025	Winter Session Begins
December 24, 2024	Christmas Eve (No School)
December 25, 2024	Christmas Day (No School)
January 1, 2026	New Year's Day (No School)
January 16, 2026	Winter Session Ends

Spring Semester 2026

January 9, 2026	Registration Day
January 19, 2026	First Day of Classes
February 16, 2026	Presidents' Day (No School)
March 24, 2026	Covenant Day (No School)
April 5, 2026	Easter Break (No School)
April 29-May 1, 2026	Final Exams
May 2, 2026	Graduation/Spring Semester Ends

Summer Sessions 2026

April 24, 2026	Registration Day
May 4-29, 2026	First Session
May 25, 2026	Memorial Day (No School)
June 1-26, 2026	Second Session
July 3, 2026	Independence Day (No School)
June 29-July 24, 2026	Third Session
July 27-August 21, 2026	Fourth Session

***A late fee will be charged to all students who register after the official date of Registration.**

EUCON International University

Our History

In August 1999, Dr. and Mrs. Christian Wei founded EUCON International College. The Board members of EUCON International College recognized the need to provide a full-fledged college program for young people and adults who desire to further their education to equip them to serve God. The College was accredited by the Transnational Association of Christian Colleges and Schools (TRACS) in 2005 and became EUCON International University in 2015.

Our Mission Statement

EUCON International University exists to provide quality biblical education in a Christ-honoring and Spirit-filled environment so that students may be introduced to Jesus Christ, trained in godly character and spiritual discipline, and equipped to be Christian slave-stewards in their societies and reach their homelands for Christ in order to fulfill the Great Commission, making disciples of all nations for Jesus Christ.

Institutional Goals and Objectives

The EIU Mission Statement encapsulates the following objectives of the institution:

1. To instruct our students in the liberal arts and specialized disciplines in accordance with the highest academic standards within the framework of Holy Scripture.
2. To provide students from China and other Asian countries the opportunity to learn English and pursue degrees at an American institution.
3. As a Fundamentalist institution committed to biblical principles of doctrine and practice, to inculcate Scriptural truth and counter the cults, Liberalism, the Ecumenical Movement, the Charismatic Movement, and Neo-Evangelicalism as well as other false religions and ideologies.
4. To foster a Spirit-filled environment that will help enable students to walk in holiness as they grow in their relationship with Christ. Hence, the University seeks in all of its curricular

and extra-curricular activities to train young people to think what Christ would think, say what Christ would say, and do what Christ would do.

5. To proclaim the Gospel to non-Christian students so that they may have a saving knowledge of the Lord Jesus Christ.
6. To instill godly character and Christ-like discipline in our students so as to aid them in living victorious Christian lives and in serving effectively as Christian workers and laypersons in non-Christian societies.
7. To give students skills that are necessary for effectiveness in their chosen professions.
8. The Teacher Education Program at EUCON International University is designed to equip future teachers with foundational Biblical knowledge and to aid them in the development of Christ-like character. EUCON International University strives to offer high quality teacher training and excellent Biblical education for future servants of Christ.
9. The purpose of the Master of Arts in Theology degree is to provide a basic understanding of theological disciplines for further graduate/postgraduate studies and to strengthen the student's understanding of Bible doctrine which will increase confidence in the Scriptures, expand student's knowledge of God, and develop a realistic view of humanity to prepare students for ministry, particularly in an Asian context.

Our Purpose

The essential purpose of EUCON International University is to teach our students to know how to live, instead of teaching them to know how to make a living. Thus, our purpose is to help our students to take on the image of Christ.

The center of our training focuses upon how to live a godly, mature, and Christ-like life. We emphasize holiness and a godly walk with Christ daily. We instruct our students not only to do all for the glory of God, but also to obey God's Word, follow God's will, and do God's work in God's way.

EUCON International University is a uniquely religious, educational institution that seeks to provide a quality Christian education in a distinctly Christian environment. One of the goals of **EUCON International University** is to work with parents and guardians to train Christian young men and women to be salt and

light in their communities. **EUCON International University** believes that the Bible is the inspired Word of God and sets forth absolute truth by which Christians are to live. **EUCON International University** expects and requires both students and parents to support the school and university in their distinct mission and in their Biblical beliefs. In relying on the teachings of the Scriptures, **EUCON International University** believes that the Bible prohibits sexual immorality of any type, including but not limited to pornography, homosexuality, or any other sexual activity outside the marriage of one man and one woman. On those occasions in which a particular home or student is acting counter to or in opposition to the Biblical beliefs and lifestyle that the university teaches, the university reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality; practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the university as stated throughout this catalog.

Our Statement of Faith

I. THE SCRIPTURES

We believe that the Bible is the Word of God; that it was written by men who were moved by the Holy Spirit so that their writings in the original were supernaturally and verbally inspired and free from error, as no other writings have ever been or will be. The Bible is the complete and final revelation of the will of God to man and is the supreme authority in all matters of faith, conduct, and living, and thus renders as unnecessary and unbiblical any further prophetic revelations or apostolic signs.

We believe the full historicity and perspicuity of the biblical record of primeval history, including the literal existence of Adam and Eve as the progenitors of all people, the literal fall and resultant divine curse on the creation, the worldwide cataclysmic deluge, and the origin of nations and languages at the tower of Babel.

II. THE TRUE GOD

We believe in one God, eternally existing in three persons:

Father, Son, and Holy Spirit.

God the Father—We believe in God the Father, perfect in holiness, boundless in love, infinite in wisdom, measureless in power. We believe that He concerns Himself mercifully in the affairs of men, that He hears and answers prayers, and that He saves from sin and death all who come to Him through Jesus Christ, His Son. We believe that He is the creator of the whole universe, including the creation of humans, all creation, and all the creatures of this world in six solar days.

God the Son—We believe in Jesus Christ, God the Son, pre-existent with the Father. We believe in Christ's perfect, complete humanity and full and absolute deity. He is indissolubly united in one divine-human person, begotten by the Holy Spirit, miraculously conceived and born of the Virgin Mary, sinless in His nature and life, and infallible in His teaching. He made atonement for the sins of the world by His substitutionary death on the cross. We believe in His bodily resurrection, His ascension into Heaven, His perpetual intercession for His people, and His glorious second advent according to His promise.

God the Spirit—We believe in the deity and personality of God the Holy Spirit. We believe that He came from God to convince and convict the world of sin; to reprove the world of righteousness and of judgment; and to regenerate, sanctify, indwell, comfort, and empower those who believe in Jesus Christ.

III. MAN

We believe that man was created in the image of God on the sixth literal day of the beginning of the world. He sinned and thereby incurred not only physical death, but also spiritual death which is separation from God. We believe that all human beings are born with a sinful nature and become sinners in thought and deed by choice. Unless one accepts the grace of God through the salvation of Jesus Christ, he is lost without the desire to seek God nor the power to save himself.

IV. SATAN

We believe in the reality and personality of Satan, who is the adversary of God and His children. He was originally created by God but fell from heaven. His destiny is determined; he will be cast into the Lake of Fire.

V. SALVATION AND ASSURANCE

We believe that the Lord Jesus Christ died for our sins according to the Scriptures. As a representative and substitutionary sacrifice, He offers salvation to all who by faith receive Him as their personal Savior, are justified on the ground of His blood shed on Calvary and His resurrection from the dead, and are born again of the Holy Spirit and thereby become the children of God. We believe in the eternal security of the believer.

VI. THE CHURCH

We believe in the visible local church, which is a company of believers in Jesus Christ, baptized on a credible confession of faith, and associated for worship and fellowship. We believe that to these visible churches was committed for perpetual observance, two ordinances: the baptism of believers and the Lord's Supper. We believe that God has laid upon these churches the tasks of preaching the Gospel to every creature, and edifying the individual members of the Body of Christ.

VII. LAST THINGS

We believe in the bodily resurrection of all the dead—the saved to eternal life and blessedness in Heaven and the unsaved to eternal, conscious suffering and woe in Hell. We believe that the blessed hope of the believer is the personal, premillennial and pretribulational return of our Lord and Savior, Jesus Christ, to rapture His church and the return of his saints to establish His millennial reign after the tribulation.

VIII. CHURCH AND STATE

We believe that every human being has a direct relationship with God and is responsible to God alone in all matters of faith. We also believe that each church is independent and autonomous, and must be free from any interference by any ecclesiastical or political authority; therefore, the church and state must be kept separate, with each fulfilling its duties without the dictation and patronage of the other.

IX. CHRISTIAN LIVING

We believe that every saved person should manifest the Christian life through a consistent walk in the Holy Spirit, fully and constantly yielding his members to the indwelling Christ. In

this way, he may always by life and word show forth the praises of Him who has called him out of darkness into His marvelous light. We believe in a separated life, including but not limited to separation from worldly alliances, worldly pleasures, worldly systems of work, and secret societies. Thus, we believe that God's children should be separated from sin, the world, false teachers, and disobedient brethren, including separation from theological liberalism, neo-evangelicalism, neo-orthodoxy, ecumenism, the charismatic movement, and other unbiblical movements. We believe that it is the responsibility of every Christian to evangelize the lost throughout the world according to the Great Commission of our Lord and Savior Jesus Christ.

X. BIBLICAL CREATIONISM

Based on the Scriptures, we believe God created the heavens and the earth. God created all things in this space-time universe, including all of its basic systems and organisms, in the six literal days of the creation week. We also believe that God specially created man in His own image.

Philosophy of Education

The philosophy of education at EUCON International University is both Christian and traditional in its approach. We believe in the teacher-directed method of education. Our system is based on absolute truths. All truth is biblically based and from God. We believe that the Bible is the inerrant, infallible, and inspired, divine Word of God, the only supreme and final authority in all matters of life. The Bible is not just the true and final authority on the issues of faith and conduct; it is the final authority in ALL matters. Indeed, "all matters" includes every subject, area of study, and academic field. We also believe that the Bible is the only solid foundation for education because God's Word is the sole standard of absolute truth. Thus, the necessity and value of all courses, subjects, and lessons in our university will be substantiated by the Scriptures. Since God is the Source of all truth, He has revealed Himself in three ways, namely: the Living Word (the personal revelation), the Word of God (the written revelation), and Nature (the general revelation).

Therefore, the revelation of God is the heart of the educational curriculum of our university since true education is based on the truth, and the truth is God's Word.

Accreditation

EUCON International University is a degree granting institution of higher education in the Commonwealth of Northern Mariana Islands (CNMI, USA), and has been awarded Reaffirmation I of its Accredited Status as a Category III institution by the Transnational Association of Christian Colleges and Schools (TRACS). The following information is provided in regard to the accreditation status of EUCON International University (EIU) with TRACS.

Accreditation Status:

On October 29, 2013, the accreditation Commission awarded Reaffirmation I to EUCON International College (EIC) as a Category II institution approved to offer Certificates and bachelor's degrees. This status is effective for a period of ten years (2023) with an interim Fifth Year Review in 2018. On July 15, 2014, EIC submitted a substantive change proposal to add a Master of Arts in Theology degree program. Documentation submitted by the institution was reviewed thoroughly and a Focus Team Visit was conducted by TRACS on August 25-26, 2014, to evaluate the ability to meet all requirements for a degree program at the master's level. At the October 21, 2014, meeting, the Accreditation Commission approved the proposal for EIC to add a Master of Arts in Theology. This approval changed the status of EIC to a Category III institution, approved to offer Certificates, Bachelors and master's Degrees. On March 16, 2015, EUCON International College was approved by TRACS to change its name to EUCON International University. On April 25, 2023, the accreditation Commission awarded Reaffirmation II to EUCON International University as a Category III institution. This status is effective for a period of ten years from July 1, 2023, through June 30, 2033.

EUCON International University is approved to offer the following programs:

- Certificate of Achievement in Chinese Missions
- Certificate of Achievement in ESL
- Bachelor of Arts in Bible (B.A.)
- Bachelor of Science in Education (B.S)
- Master of Arts in Theology

On January 29, 2021, TRACS accreditation Commissioner approved EUCON International University the following Substantive changes:

- The addition of Distance Education for course and program delivery
- The addition of a Master of Business Administration (MBA) degree program

On May 24, 2024, TRACS accreditation Commissioner approved EUCON International University the following institutional change:

- The addition of a Bachelor of Business Administration (BBA) degree program

On July 16, 2024, TRACS accreditation Commissioner approved EUCON International University the following institutional change:

- The addition of a Music Ministries concentration under the currently approved BA in Bible program.

EUCON International University operates a main campus at Kulales Place, Gualo Rai, Middle Road, Saipan, MP 96950, USA.

The Transnational Association of Christian Colleges and Schools (TRACS) is recognized by the United States Department of Education (USDE), and the Council of Higher Education Accreditation (CHEA), as a national accrediting body for Christian institutions, colleges, universities, and seminaries. TRACS is also a member of the International Network for Quality Assurance Agencies in Higher Education (INQAAHE). For more information about TRACS, please visit its web site at www.tracs.org or write to P. O. Box 328, Forest, Virginia 24551, or call (434) 525-9539. TRACS grants accreditation solely to Christian colleges and universities. Accreditation under TRACS will enable graduates to realize the benefits of accreditation without compromise to Biblical standard and conviction of EUCON International University.

"A Student and Exchange Visitor Program" (SEVP) has been approved; thus, authorizing EUCON International University to accept nonimmigrant students.

General Policies

Standard of Conduct

EUCON International University maintains that the individual's commitment to God's Word will affect his daily behavior. The students of EUCON come from different places and backgrounds. In addition, they have also obtained different levels of maturity and spirituality. The University has established a basic standard of conduct for the students to follow when they are in attendance. Rules and regulations of the University are based on biblical principles, safety, and Christian testimony. Specific expectations and penalties for failing to adhere to them, as well as the administrative processes, are given in the Student Handbook.

The University reserves the right to refuse admission to, place on disciplinary probation, or dismiss any student whose personal behavior, and/or attitude, in the judgment of the administration, is not consistent with the Christian spirit and standards which the University seeks to maintain. Attendance at EUCON International University is a privilege, not a right.

Student Complaint Policy

Students may register complaints with the Student Life Division. A confidential file is kept in the office of the Student Life Division. Each complaint is addressed by the Student Life Division in a timely manner. The student will be notified of any action taken by the Student Life Division. Should the action be deemed by the student as insufficient, that student may contact the Executive Director of Transnational Association of Christian Colleges and Schools in writing at 15935 Forest Road, Forest, Virginia 24551 or by phone at (434) 525-9539.

Insurance Policy

It is important that each student realize that EUCON International University does not carry a university-wide medical insurance program for its student body. Insurance coverage is the individual responsibility of each student. When it comes to insurance coverage, EUCON International University will not be held

accountable or responsible for any accident or injury to students on or off university premises.

Non-Discrimination Policy

EUCON International University admits students of any race, color, nationality, or ethnic origin. It does not discriminate on the basis of race, color, nationality, or ethnic origin in the administration of its admissions policies, educational policies, athletic programs, or other programs.

Distance Education Student Privacy Policy

EUCON International University is committed to protecting the privacy of all students by adhering to the same privacy standards for online students as it does for students studying on the campus. EUCON strictly adheres to the rules of the Family Educational Rights and Privacy Act of 1974 (FERPA). The official FERPA statement is available for student and public view in the Student Handbook.

1. All EUCON students are issued a unique student identification number at initial registration. This unique student ID is different from the student's social security number.
2. Students enrolled in distance education courses at EUCON access the courses through one of three learning management systems: Canvas, Google Classroom, or Populi. These three learning management systems are secure environments in which faculty members post course materials, assignments, and exams and provide chat and discussion forums for their courses. In addition, students may participate in forum discussions and chat sessions, upload assignments, and take quizzes and examinations. Each student has an account created and maintained by the Director of Online Education. Furthermore, and only the student, the teacher of the class, and the Director of Online Education has access to a student's grades. Only the Director of Online Education and the student themselves, have access to their account.
3. Students who take synchronous distance education courses use BigBlueButton software or Microsoft Teams for the lecture and interactive classroom settings. Each student is

sent through their email, a uniquely generated address for the class. Only students in the class will have access to the class and teachers retain moderator privileges to allow people into classes or to remove people as well.

Dormitory Policy

The University dormitories are suitable and provide a safe Christian environment. The dormitory life includes time for Bible study and Christian fellowship. All University students who are not living with their parents are required to reside in the university dormitories unless the students have been granted permission to live off campus or are a married couple. All dormitory students need to follow dormitory rules and regulations.

*All policies are applicable to both undergraduate and graduate school departments unless otherwise stated.

UNDERGRADUATE ADMISSIONS INFORMATION

Entrance Requirements

Social and Spiritual Requirements

EUCON International University is committed to non-discriminatory admission practices regardless of age, race, color, gender, nationality, and ethnic origin. Candidates for admission to EUCON International University should show evidence of good character and decent conduct. Students who transfer from other institutions should demonstrate good behavior and should have received an honorable dismissal from their previous institution. Foreign students who apply for admission to EUCON must obtain a proper student visa and pay all the fees required before they can be considered a candidate of the University.

EUCON International University is open to fundamental, Bible-believing Christians and anyone who favorably shows a sincere interest and a spirit of cooperation in following biblical principles and rules of conduct.

Regarding such conduct, the applicant must sign a statement of cooperation with the university. Thus, several factors enter the acceptance of applications, such as *academic background, motivation, and personal testimony*.

Policy Regarding Divorced Applicants: People who have been divorced are welcome to apply for admission to EUCON International University on the following conditions:

1. He provides a detailed explanation of the circumstances surrounding the divorce. This explanation should be attached to the application.
2. He provides a statement from his pastor that he has demonstrated an exemplary Christian testimony for at least two years after the divorce.
3. He conducts an interview with the President and the Academic Dean.
4. If the administration decides to admit the applicant, he must agree to the following stipulations:
 - a. He cannot enroll in the Pastoral Studies program.
 - b. He must live off-campus.

Academic Requirements

All applicants must provide a high school diploma or equivalent. ACT and SAT scores will be considered as well as an applicant's GPA in high school. The following minimum high school credits are recommended and will be considered as well:

- English 4 credits
- Mathematics 3 credits
- Science 3 credits
- Social Studies/History 3 credits
- Foreign Language 1 credit
- Fine Art 1 credit

International students whose second language is English must submit a TOEFL exam score report. A minimum score of 500 (paper-based score or equivalent: 63 for IT base) on the TOEFL is required in order to enroll in a degree program. Otherwise, the student, upon acceptance, must enter the English as a Second Language (ESL) program. Enrollment in the ESL program entails a year-long academic probation period. Students who fail to achieve a minimum TOEFL test score of 450 (paper-based or equivalent) must remain in the ESL program. Once a student scores a 450, he may enroll in university classes, but he cannot graduate until he scores a minimum of 500.

Admission Procedures

The following steps for admission are required:

1. A completed "General Application Form" with required fees must be submitted to the EUCON office.
2. An arrangement with the EUCON office is required to insure forwarding of previous official high school or college transcripts and records.
3. Applicants must provide the EUCON office with three contact references (Relatives may not serve as contact references.). The applicant will then be notified of the status of his application.
4. If the written application is approved, the applicant should prepare for an interview and await further information regarding orientation time.

International student documentation needed

1. Passport (photocopy)
2. School Application Form
3. Transcript of Records (original copy)
4. Official immunization Records
5. Photo (passport-sized—2 pieces)
6. Parent's/Sponsor's Passport (photocopy)
7. Guardian Declaration—17 years of age and under

Documents needed for immigration

1. F-1 Visa from US Consulate
2. I-20 of EIU
3. Letter of Acceptance
4. Passport

All non-English documents must be translated into English and notarized

Dual Enrollment Criteria

Qualified high school students may attend EUCON International University if they meet the dual enrollment criteria:

1. Students must have at least junior status.
2. Students must complete an Enrollment Application and provide the information requested in one of the following ways:
 - a. A high school transcript indicating a GPA of 3.0 or higher accompanied by a recommendation from the principal
 - b. A high school transcript indicating a GPA of 3.0 or higher accompanied by a standardized test score indicating the student ranked in the 75th percentile or higher
 - c. An ACT composite score of 20 or higher (or the equivalent on a comparable test)
3. Students may enroll in courses that are a part of the General Education or request special permission to enroll in additional coursework.
4. Credit for these courses will be given whether or not the student chooses to seek a degree at EUCON International University. The credit for these courses will be transferable to any institution that accepts credit from EUCON International University.

FINANCIAL INFORMATION

Schedule of Fees

Application Fee*	\$200.00	
Administrative Fee*	\$450.00	
Foreign Student Fee*	\$1000.00	
Registration Fee	\$650.00	
Tuition Fee	\$11,850.00	(30 SCH / 2 semesters)
Room and Board	\$8,280.00	
Library Fee	\$45.00	
Accident Insurance	\$45.00	

OTHER FEES:

Tuition (winter & summer)	\$390.00	(per credit)
Room & Board (winter & summer)	\$690.00	(per month)
Retaking subject	\$390.00	(per credit)

*one-time fee only

NOTE:

1. All payments should be made before the day of registration.
2. Students can take only 12-17 credits per semester.
3. Winter begins in the middle of December and ends in the middle of January. Summer classes begin the second week of May and end in August.
4. All fees, including room, board, and tuition, are up-front, one-time payments upon registration.
5. Fees may change at any time without notice. Please check with the Business Office for current fees.

International Students

All international students must pay all fees plus one year's room, board, and tuition before an I-20 is issued. International students are admitted on a one-year basis. The University refund policy applies to a one-year term.

Fees and tuition may be changed as circumstances warrant and may differ slightly in individual circumstances. Contact the Business Office if you need further information. The payment options are on an individual basis and must be approved by the President or the University Administrators.

The file of an **international student** must contain the following items:

1. All materials as indicated for a new student.
2. A letter of financial intent from either a financial institution or an individual who will guarantee full payment of the applicant's school bill and all living expenses while studying in the United States. The U.S. Department of Justice, through the Student Exchange Visitor Program (SEVP), requires this letter be received prior to the issuance of the I-20 form. A one-time tracking fee must also be paid before the I-20 form is issued.
3. Submit the official TOEFL score(s) of the student if he or she is a non-native English speaker. Arrangements can be made to take this test by visiting www.toefl.org.
4. If an international student has not taken the TOEFL exam, he or she will be admitted into EUCON's ESL program. The student will not be admitted into the college program until he or she passes with the required TOEFL score (paper base: 500 and IT base: 63).
5. After all the above materials are received, the file will be reviewed. Upon acceptance, the applicant will receive the I-20 form, which is needed to apply for a student visa.
6. Every international student must provide the University with his or her first academic year's tuition, fees, and room and board prior to registration. All who are admitted to the United States on a student visa are required by law to be registered as full-time college students and be enrolled for a minimum of twelve credit hours per semester.

Refund Policy

If a student withdraws or is expelled during the first four weeks of the school year, the tuition and room and board fees will be refunded in the following schedule:

- during the first week: 90%
- during the second week: 80%
- during the third week: 60%
- during the fourth week: 40%
- after the fourth week: 0%

Scholarship Programs

The TIMOTHY and TITUS SCHOLARSHIP program is provided for Christian missionary workers and the children of missionary workers. This work scholarship program is for only full-time students with a class load of at least twelve hours. The Timothy and Titus Scholarship is available for first-time freshman students.

The EUCON WORK SCHOLARSHIP program for financial assistance ranges from a partial scholarship up to a full scholarship. The work scholarship program is for only full-time students with a class load of at least twelve hours. This Scholarship program is available to only second-year students. To qualify for this scholarship program, students must demonstrate high morals, mature Christian character, financial need, and a cumulative GPA of 2.5.

The EUCON Financial Assistance Aid program provides financial assistance to qualifying students on an individual basis. These aids are repaid to the University through various work study programs.

The work scholarship programs are based on financial need, as well as other factors determined by the University. Priority is given to the students with the greatest financial need. Under the work scholarship programs, the student's required work hours are based on the amount of his financial assistance. Work scholarship students may also receive discounts on their tuition, room, and board. The hourly wage is based on the local minimum wage. However, students are not paid in cash. All earned wages are credited to the student's account. A scholarship student will work part-time hours during the semesters and semester breaks. Areas of student work include but are not limited to the art department, grounds, housekeeping, food service, school office, and ESL teaching and tutoring. Please contact the Admissions Office for applications and further information.

ACADEMIC INFORMATION

Academic Year

The Academic year at EUCON International University consists of two semesters of 15 weeks each. Fall Semester begins at the end of August or beginning of September and ends in mid-December. Spring Semester begins in mid-January and ends in the beginning of May.

Summer and Winter Schools

EUCON International University offers Summer and Winter School Programs for students who desire to accelerate their academic programs. Summer school begins at the close of each academic year and finishes by late August. Winter school begins at the end of December and finishes before the second semester begins. The University reserves the right to cancel any course having fewer than three students officially registered. Courses are taught by both resident faculty and adjunct professors during the summer and winter sessions. A full-time load of coursework for summer and winter school students is twelve credit hours over any combination of sessions. No student may register for more than three courses during the same session.

Student Load

The normal load for a full-time student is fifteen to eighteen credit hours per semester. The minimum full-time load is twelve semester hours. Any student who desires to take more than the normal load should meet with an advisor who will deny or approve the request. No student will be allowed to take more than eighteen credits if his GPA is lower than 3.0.

Definition of a Credit Hour

EUCON International University defines a credit hour as follows: For a 3-credit course, 15-week times 3 credits equals 45 credit hours. Each credit hour is 50 minutes. Thus, 45 credit hours equal 45 times 50 minutes or 2250 minutes. For a class to fulfill this requirement, it must meet for at least the 2250 minutes during a

given session. For example, during the fall semester a 3-credit class must meet 3 times a week (50 minutes each time) for 15 weeks or twice a week (1 hour and 15 minutes each time) for 15 weeks. During the summer and the winter, classes must meet on the following minimum basis: 112.5 minutes (1 hour 52.5 minutes) per class for 4 weeks (20 days), 150 minutes (2 hours and 30 minutes) per class for 3 weeks (15 days), 225 minutes (3 hours 45 minutes) per class for 2 weeks (10 days), or 450 minutes (7 hours 30 minutes) per class for one week (5 days).

Classification of Students

Freshman	Fewer than 29 semester credit hours earned
Sophomore	30 to 59 semester credit hours earned
Junior	60 to 89 semester credit hours earned
Senior	90 semester credit hours to completion of B.A. or B.S. degree
Special	Student not pursuing a degree
Auditor	Student attending a course for no academic credit
Full-Time	Student who is taking 12 or more credit hours
Part-Time	Student who is taking 1 to 11 credit hours

Grading System

The following college wide percentage grade scale has been officially adopted as a measure of student progress:

A+	100
A	94 – 99
A-	93
B+	92
B	86 – 91
B-	85
C+	84
C	78-83
C-	77
D+	76
D	71-75
D-	70
F	69 or below

The College operates on a 4.0 grade point scale. The letter grade and corresponding grade point values are as follows:

Letter Grade	Percentage Earned	Grade Points
A	Superior (93 – 100)	4
B	Above Average (85 – 92)	3
C	Average (77 – 84)	2
D	Passing (70 – 76)	1
F	Failing (69 and below)	0
I	Incomplete	
W	Withdrew	
WF	Withdrew Failing	
AU	Audit	
NR	Not Reported	
P	Passed	

Audits

Auditing a course is allowed by permission. An auditing student is not required to take examinations and does not receive credit for the course. An audited course is included when computing a student's academic load; however, it does not apply toward eligibility for activities and financial aid. A course taken for credit cannot be changed to an audited course after the drop/add period has finished.

Non-Degree Units

Non-native English-speaking students must submit a TOEFL Score Report to the EIU Registrar. If the TOEFL score does not meet the standard of the University, the student is required to take Non-Degree Unit ESL courses, which are the courses of Non-Degree Units (NDU). NDU courses, which will not be included in the calculation of the academic GPA of the student, will be included in computing the student's academic load. If a student wants to take college courses for credit before completing the minimum TOEFL score requirement, he needs to obtain special administrative permission. The ESL program will be for one year, and students will earn a EUCON ESL Certificate if they pass all the requirements of the courses.

Course Enrollment

The administration of the University reserves the right to cancel any course for which the enrollment is fewer than three students officially registered.

Attendance and Absences

Students are expected to attend classes regularly.

1. During a semester, if a student accumulates more than 5 unexcused absences for a 3 credit course, more than 3 unexcused absences for a 2 credit course, or more than 1 unexcused absence for a 1 credit course, the student is subject to academic failure and loss of immigration status regardless of his academic score in the course.
2. During a semester, if a student accumulates more than 15 unexcused absences in all courses combined, he is subject to expulsion.
3. During a regular summer session course, if the student accumulates more than 2 unexcused absences, he will be subject to academic failure regardless of his academic score in the course.
4. Every 3 cases of unexcused tardiness will be officially counted as 1 unexcused absence.
5. Each case of unexcused tardiness or unexcused absence will result in a fine payable to the school business office.
6. Professors may include additional attendance requirements, as they feel appropriate, within the course syllabus.

Attendance is required at all student chapels, student body meetings, revival meetings, missions and evangelism conferences, and other activities as announced. Regulations concerning attendance and absence are further explained in the Student Handbook.

Make-Up Examination Policy

A student needing to take any tests or examinations at a time other than the regularly scheduled time must take the examination by rescheduling with the professor prior to the scheduled time of the test/exam. In any case, makeup tests/exams must be taken within one week after the student returns to class.

Incompletes

If a student has not completed all coursework by the end of the semester, the instructor may choose to assign a grade of Incomplete (I). **The instructor may assign an extension period during which time the student may submit the missing work. However, in any case, the deadline for submission of the work must be before the end of the third week after the semester has officially ended. Only the Academic Committee can extend the deadline.** The Committee will permit work to be handed in later than the third week only for extenuating circumstances. Immediately following the deadline, the instructor will record the letter grade earned by the student at that time in accordance with the coursework which has been submitted. Any exceptions to this policy will be granted only by the Academic Committee.

Drop, Withdraw, and Add Policy

1. If a student drops a class before the end of the first two weeks of a regular semester, a grade of "W" (withdrew) will be given. This grade will show on the student's transcript but will not affect the student's GPA.
2. If a student drops a class after the first two weeks during a regular semester, a grade of "WF" (Withdrew Failing) will be given. This grade will show on the student's transcript and will affect the student's GPA.
3. Classes may not be added after two weeks into the semester.
4. Points 1-3 also apply to summer sessions with the exception that the drop/add period for a summer session is three days rather than two weeks.
5. The drop/add process must be followed when changing between audit and credit options for a course.
6. The drop/add fee is \$10.00 per course.

Late Fees:

1. A late registration fee will be charged for adding a class which has already begun.
2. The late registration fee is \$50.00 for the regular semester and \$25.00 for summer sessions.

Note: Each student needs to be present at the admissions office when registering. One student cannot register for another student.

Residence Requirements

Every student pursuing a four-year degree at EUCON International University is required to satisfactorily complete a minimum of 128-132 hours, including the core of 18 semester hours in Bible Core, 50 semester hours in the General Education Core, and a major, in order to qualify for a degree. Students pursuing a four-year degree program must complete a minimum of 30 semester hours while in residence at the University. At least one third of the credit hours must be in the major field and the last semester of the final year must be completed in residence at EUCON. After the final semester in residence, only six semester hours of credit may be transferred back to EUCON and applied toward a degree.

Academic Dishonesty

EUCON International University does not allow cheating and views toleration of cheating as morally reprehensible. As part of the University's effort to encourage the highest standards of personal integrity, EIU will not tolerate cheating in any form. This view is consistent with the clear, biblical condemnation of dishonesty in its many forms and emphasizes the Scriptural call for honesty, not only in the sight of the Lord, but also in the sight of men (II Corinthians 8:21). Because cheating is a serious offense, its occurrence will bring severe academic and disciplinary action, which may include academic failure of the course and expulsion from the college, as specific circumstances warrant. The Academic Committee will determine the disciplinary action to be taken in cases of cheating.

Transfer Credit

It is the policy of the University to consider transfer credits earned in a regular college or university or other college-level

institution. Courses acceptable for transfer must be similar in content to those replaced in the chosen major at EIU. Courses which are not similar may be transferred as general electives, providing they meet all the college transfer of credit policies. Only those credits which carry a grade of at least "C" or its equivalent may be transferred.

EIU does not count grade points earned at other colleges and universities toward the minimum final grade point average of 2.00 required for graduation.

If a student transfers any number of hours in his major, he still must complete a minimum of 12 semester hours in that field as prescribed by the Registrar.

Senior-level transfer students may apply for admission, though rarely is a student able to transfer and complete degree requirement in one year. EIU requires a transfer student to complete a minimum of two semesters and at least 30 semester credits to graduate from EIU. The final semester of work must be completed in residence at EUCON.

Students who desire to transfer 30 semester hours or more to EUCON must enroll in and successfully complete one semester in residence at EUCON before transferability of the courses can be considered and confirmed. When evaluating transferability of credit, the decision of the Academic Committee of EIU is final.

Students who transfer credits from non-English-speaking countries are responsible to provide a certified translation of transcripts and course descriptions. This certification may be made by (1) a commercial certifying organization or (2) an individual with appropriate credentials in the country where the student attended college. A copy of the transcript in the native language must accompany the certified translation.

EIU reserves the right to withhold recognition of credits received at any college or university that in the opinion of the Administration does not meet reasonable academic standards.

Graduation Requirements

Baccalaureate Degree. The student must complete at least 128-138 credit hours and must maintain at least a "C" average (a 2.0 cumulative GPA). Credits from courses with a grade below "C-" will not be counted toward graduation.

Certificate of Achievement. The student must complete the one-year designed program and maintain at least a "C" average.

Graduation with Honors. The scholastic honors for the baccalaureate degree candidate are as follows:

Honor	Grade Point Average
• SUMMA CUM LAUDE	3.85 – 4.00
• MAGNA CUM LAUDE	3.70 – 3.84
• CUM LAUDE	3.50 – 3.69

Academic Dean's List

A student who attains at least a 3.0 grade point average during the semester will be recognized by being placed on the Academic Dean's List if he has completed 12 or more semester hours and has received no C's, D's, F's, or Incompletes.

President's List

A student, who earns an A- or above in every course during the semester will be recognized by being placed on the President's List if he has completed 12 or more semester hours.

Official Transcripts

Official transcripts may be requested through the Business Office. A transcript is an official academic record for each student which is maintained in the Office by the Registrar. A fee of \$20.00 is charged for each transcript. Additional copies may be obtained for a fee of \$5.00 each. An official transcript will not be issued if the student's financial account is not paid in full. All transcript requests must be in writing and signed by the person whose transcript is being requested. Transcript fees must accompany all requests. A graduate will not receive the transcript or diploma for his degree until all financial obligations due to the University have been met.

Repeated Courses

If a student obtained a grade lower than 77% (C-), the student must repeat the course. If the student is a scholarship student, he must pay for the repeated course.

When any course is repeated, the last grade earned will be recorded on the transcript and will be used to calculate the student's cumulative grade point average. Previous attempts of the course will

remain on the transcript but will not be used in computation of the student's GPA. Students may make only one attempt to replace a D grade.

Academic Probation

A student who does not earn the required minimum academic average of C (2.0) will automatically be placed on academic probation. Academic probation includes limits on class load and extracurricular activities. Students on academic probation are permitted to register for a maximum of 14 semester hours and may be ineligible for certain extracurricular activities under the discretion of the Academic Committee.

Academic Suspension

A student who has been placed on Academic Probation for one semester and during that semester earns a cumulative grade point average below C (2.0) will be placed on Academic Suspension. If a full-time student fails to complete ten or more semester hours toward graduation for two consecutive semesters, he will be placed on Academic Suspension for one semester. He will not be allowed to enroll for the following semester but may reapply to the College through the Admissions Office after that semester. If the student is readmitted, he will be placed on Academic Probation for one semester.

Withdrawal from the University

A student withdrawing from the University must obtain a withdrawal form and obtain the signature from the Registrar, the business office, and each department official listed on the form before an acceptable dismissal can be permitted.

If a student's attitude or conduct does not conform to his pledge to cooperate with the rules and regulations of the University, the University reserves the right to demand withdrawal. The same holds true if a student demonstrates that he is unsuitable for enrollment due to failure to maintain a satisfactory grade point average.

If a student withdraws from the University before finishing a grading term, grades are recorded as Withdrew Passing

(WP) or as Withdrew Failing (WF) as of the day of withdrawal. Financial obligations are also computed as of that date.

Student Achievement

Student achievement information such as retention and completion rates as well as job placement rates is available on the EIU website: www.eucon.edu.

Library and Learning Resources

The Basile Library is located on the campus of EUCON International University & School and housed in a 2-story building of about 700 square meters. The library holdings include around 25,000 books.

Curriculum Core

The Baccalaureate Programs are divided into two core areas:

- BIBLE CORE
- GENERAL EDUCATION CORE
- MAJORS
- MINORS

The number of major course requirements for a bachelor's degree varies depending on the program majors.

The following are the required courses and credit hours for the BIBLE CORE and the GENERAL EDUCATION CORE:

Required Core Subjects & Credit Hours for Baccalaureate Degrees

A. Bible Core—18 credits

BIBLE / 18 Credit Hours

- | | |
|---|---|
| 1. BI 101 New Testament Survey 1 [†] | 3 |
| 2. BI 102 New Testament Survey 2 [†] | 3 |
| 3. BI 201 Old Testament Survey 1 [†] | 3 |
| 4. BI 202 Old Testament Survey 2 [†] | 3 |
| 5. BI 301 Bible Doctrines 1 [†] | 3 |
| 6. BI 302 Bible Doctrines 2 [†] | 3 |

[†] Indicates a Course from the Bible Core Curriculum.

B. General Education Core—50 credits

ENGLISH / 9 Credit Hours

- | | |
|--------------------------------------|---|
| 1. EN 101 Grammar and Composition 1* | 3 |
| 2. EN 102 Grammar and Composition 2* | 3 |
| 3. Literature Elective* | 3 |

FINE ARTS / 3 Credit Hours (one of the following)

- | | |
|-------------------------------|---|
| 1. AR 205 Art History* | 3 |
| 2. AR 208 Art Appreciation* | 3 |
| 3. MU 101 Music Appreciation* | 3 |

HISTORY / 9 Credit Hours Total

- | | |
|--------------------------------------|---|
| 1. HI 121 History of Civilization 1* | 3 |
| 2. HI 122 History of Civilization 2* | 3 |

Three credit Hours from one of the following

- | | |
|--------------------------------------|---|
| 1. HI 201 US History* | 3 |
| 2. HI 301 Northern Marianas History* | 3 |
| 3. HI 303 History of China* | 3 |
| 4. HI 315 History of Christianity 1* | 3 |
| 5. HI 316 History of Christianity 2* | 3 |

PHYSICAL EDUCATION / 2 Credit Hours (one of the following)

- | | |
|------------------------------|---|
| 1. PE 101 Physical Activity* | 2 |
| 2. PE 102 Martial Arts* | 2 |

SCIENCE / MATHEMATICS / 6 Credit Hours

- | | |
|--------------------------------|---|
| 1. MA 101 College Mathematics* | 3 |
| 2. Science Survey Elective* | 3 |

SOCIAL SCIENCE / 9 Credit Hours (from the following)

- | | |
|---|---|
| 1. BI 324 History of Christian Thought* | 3 |
| 2. BI 405 Bible Geography 1* | 2 |
| 3. BI 406 Bible Geography 2* | 2 |
| 4. BI 425 History of Doctrine* | 3 |
| 5. BI 549 Daniel and Revelation* | 3 |
| 6. CA 401 Pastoral Internship 1* | 3 |
| 7. ED 101 Philosophy of Christian Education* | 3 |
| 8. ED 205 Educational Psychology* | 3 |
| 9. ED 310 Child Growth and Development* | 3 |
| 10. ED 320 Adolescent Growth and Development* | 3 |
| 11. HE 101 Natural Color Design* | 3 |
| 12. PR 102 Principles of Evangelism* | 3 |

- | | |
|--------------------------------------|---|
| 13. PR 104 Social Ethics* | 3 |
| 14. PR 201 Music / Youth Ministries* | 2 |

The above-listed subjects meet the requirements for the social electives. Students must take 9 credit hours from three different areas. Any BI elective that is not part of a core requirement can count toward the social science requirement.

SPEECH / 6 Credit Hours

- | | |
|-------------------------------------|---|
| 1. SP 101 Fundamentals of Speech 1* | 3 |
| 2. SP 102 Fundamentals of Speech 2* | 3 |

PRACTICAL BIBLE TRAINING / 6 Credit Hours (from the following)

- | | |
|--|---|
| 1. Any 3 Credit BC, BI, CA, or PR Elective* | 3 |
| 2. Any 2 Credit BC, BI, CA, or PR Elective* | 2 |
| 3. ED 101 Philosophy of Christian Education* | 3 |
| 4. EDU 462 Teaching Bible* | 2 |

* Indicates a Course from the Education Core Curriculum.

Note: Completion of a single course may fulfill only one core requirement. For example, BI 324 may be counted as 3 Social Science credits or as 3 Practical Bible Training credits, but not both.

C. Majors

MAJOR SUBJECTS / 60-70 Credit Hours

D. Minors

MINOR SUBJECTS / 24-30 Credit Hours

**For the Baccalaureate Degree
Total Credit Hours: 128-138 Credit Hours**

ACADEMIC PROGRAMS

EUCON International University undergraduate department offers two baccalaureate degrees: Bachelor of Arts in Bible and Bachelor of Science in Education. For each baccalaureate degree, at least 128 credits are required. For double majors with both Bible and Education majors, at least 184 credits are required. The University also offers two One-Year Certification Programs: Certificate of Achievement in Teaching English in Chinese Missions and Certificate of Achievement in English as Second Language (ESL).

Bachelor of Arts in Bible

Purpose and Objectives

The Bachelor of Arts Degree in Bible is designed to train students to know the Word of God. The program provides a solid foundation for the teaching of spiritual truth, which will lead not only to the proper understanding of God's Word, but also to the proper application of God's Word in students' lives. Students may pursue full-time Christian service in the local church, mission field, Christian schools and colleges, and other Christian organizations after their training.

Upon completion of the program, the student will be able to:

1. Exhibit knowledge of the doctrine and content of the Scriptures.
2. Demonstrate skills in disciple-making and evangelism.
3. Use experience and exposure from various types of ministries.

Note: All Bible Degree Candidates will be required to pass an oral Bible and Theology exam covering the following areas: Old Testament, New Testament, Church History, and Bible Doctrines. The format of the exam will be that of an ordination council. For more information about the exam, contact the Academic Dean.

† Indicates a Course from the Bible Core Curriculum.

* Indicates a Course from the Education Core Curriculum.

Required Course Sequence

Fall			Spring
FRESHMAN YEAR			
BI 101 New Test. Survey 1 [†]	3	BI 102 New Test. Survey 2 [†]	3
SP 101 Fund. Of Speech 1*	3	SC Gen.Science Survey*	3
MU 101 Music Appreciation*	3	ED 101 Phil. Of Christian Ed *	3
EN 101 Gram. & Comp.1*	3	EN 102 Gram. & Comp. 2*	3
MA 101 College Mathematics*	3	SC Science Survey Elective*	3
OR 101 Orientation	1	SP 102 Fund. Of Speech 2 *	3
PE 101 Physical Education	2		
TOTAL	18	TOTAL	18
SOPHOMORE YEAR			
BI 201 Old Test. Survey 1 [†]	3	BI 202 Old Test. Survey 2 [†]	3
BI 211 Parables of Jesus	3	BL 102 Elementary Greek 2	3
BL 101 Elementary Greek 1	3	HI 102 History of Civilization 2*	3
HI 101 History of Civilization 1*	3	SP 105 Pulpit Speech / Hom	3
PR 102 Princ. Of Evangelism	3	BI 300 Princ. Of Bible Study	3
BI 203 Biblical Foundations	3	SC Science Survey Elective*	3
TOTAL	18	TOTAL	18
JUNIOR YEAR			
BI 205 Life of Christ	3	BI 302 Bible Doctrines 2 [†]	3
BI 301 Bible Doctrines 1 [†]	3	BI 399 Christian Living Forum	3
BI 308 Modern Cults	3	BI 322 Minor Prophets	3
BI 315 History of Christianity 1	3	BI 316 History of Christianity 2	3
BL 201 Intermediate Greek 1	3	BL 202 Intermediate Greek 2	3
Practical Bible Training Elective	3	Social Science Elective*	3
TOTAL	18	TOTAL	18
SENIOR YEAR			
BI 507 Christian Apologetics	3	BI 511 Old Testament Prophecy	3
BI 510 Denominational Doctrines	3	BI 452 Romans	3
CA 410 Methods of Church Plant	3	BI 512 New Test. Prophecy	3
Practical Bible Training Elective	3	Literature Elective	3
Social Science Elective	3	Social Science Elective	3
TOTAL	15	TOTAL	15

Music Ministries Concentration

Purpose and Objectives

The purpose of the Music Ministries concentration is to prepare students to serve in ministries through music. The program is designed to equip students with skills, knowledge, and a philosophically strong foundation in biblical Christian music.

More importantly, the music ministries concentration provides students' education and experience within the framework of a biblical worldview

Upon completion of the program, the student will be able to:

1. Develop a biblical philosophy of music ministry.
2. Demonstrate an adequate knowledge of music content and themes through the lens of the Word of God.
3. Apply the learning and practice for effective leadership in church music ministry.

Emphasis: Students receive half-hour lessons each semester in a music emphasis of choice. All applied music credits must be taken in the same emphasis (voice, keyboard, or conducting).

Required Course Sequence

Fall

Spring

FRESHMAN YEAR

BI 101 New Test. Survey 1 [†]	3	BI 102 New Test. Survey 2 [†]	3
SP 101 Fund. Of Speech 1*	3	SC Gen.Science Survey*	3
MU 101 Music Appreciation*	3	ED 101 Phil. Of Christian Ed *	3
EN 101 Gram. & Comp.1*	3	EN 102 Gram. & Comp. 2*	3
MA 101 College Mathematics*	3	SC Science Survey Elective*	3
OR 101 Orientation	1	SP 102 Fund. Of Speech 2 *	3
College Choir	0.5	College Choir	0.5
Music Emphasis Lesson	0.5	Music Emphasis Lesson	0.5
MU 080 Concert Attendance	0	MU 080 Concert Attendance	0
MU 090 Concert Performance	0	MU 090 Concert Performance	0
TOTAL	17	TOTAL	19

SOPHOMORE YEAR

BI 201 Old Test. Survey 1 [†]	3	BI 202 Old Test. Survey 2 [†]	3
BI 211 Parables of Jesus	3	BL 102 Elementary Greek 2	3
BL 101 Elementary Greek 1	3	HI 102 History of Civilization 2*	3
HI 101 History of Civilization 1*	3	MU 120 Music Theory 1	3
PR 102 Princ. Of Evangelism	3	BI 300 Princ. Of Bible Study	3
BI 203 Biblical Foundations	3	SC Science Survey Elective*	3
College Choir	0.5	College Choir	0.5
Music Emphasis Lesson	0.5	Music Emphasis Lesson	0.5
MU 080 Concert Attendance	0	MU 080 Concert Attendance	0
MU 090 Concert Performance	0	MU 090 Concert Performance	0
TOTAL	19	TOTAL	19

JUNIOR YEAR

BI 205 Life of Christ	3	BI 302 Bible Doctrines 2 [†]	3
BI 301 Bible Doctrines 1 [†]	3	MU 200 Music Theory 2	3
MU 121 Vocal Class	3	BI 322 Minor Prophets	3
BI 315 History of Christianity 1	3	BI 316 History of Christianity 2	3
MU 130 Sight Singing and Ear Training 1	2	MU 230 Sight Singing and Ear Training 2	2
MU 226 Choral Methods	3	EDU 472 Teaching Music	2
College Choir	0.5	College Choir	0.5
Music Emphasis Lesson	0.5	Music Emphasis Lesson	0.5
MU 080 Concert Attendance	0	MU 080 Concert Attendance	0
MU 090 Concert Performance	0	MU 090 Concert Performance	0
TOTAL	18	TOTAL	17

SENIOR YEAR

BI 507 Christian Apologetics	3	BI 511 Old Testament Prophecy	3
MU 502 Music Philosophy and Theology	3	BI 452 Romans	3
MU 402 Music Administration	3	BI 512 New Test. Prophecy	3
MU 115 Fund. of Conducting	3	Literature Elective	3
MU 401 Hymnology	3	Social Science Elective	3
College Choir	0.5	College Choir	0.5
Music Emphasis Lesson	0.5	Music Emphasis Lesson	0.5
MU 080 Concert Attendance	0	MU 080 Concert Attendance	0
MU 090 Concert Performance	0	MU 090 Concert Performance	0
		MU 505 Cap. Project Recital	0
TOTAL	16	TOTAL	16

Bachelor of Science in Education

Purpose and Objectives

The purpose of the education program is to prepare students to serve as classroom teachers in a Christian school ministry. The education program is designed to equip students to enter the teaching ministry with a traditional Christian teaching philosophy in content and in methods.

The program provides practical experience essential for teaching in a Christian school. Students will gain practical teaching experience during their teaching internship at EUCON International School.

Upon completion of the program, the student will be able to:

1. Recognize the humanistic philosophy and methods used in "progressive" education.
2. Demonstrate an adequate knowledge of traditional Christian teaching philosophy.
3. Apply traditional Christian teaching skills needed for teaching effectively in a Christian school.

† Indicates a Course from the Bible Core Curriculum.

* Indicates a Course from the Education Core Curriculum.

Note: Students also need to pass all exams including Praxis I PPST required under the Education major.

Required Course Sequence

Fall		Spring
FRESHMAN YEAR		
BI 101 New Test. Survey 1†	3	BI 102 New Test. Survey 2† 3
SP 101 Fund. Of Speech 1*	3	SC 101 Gen. Science Survey* 3
MU 101 Music Appreciation*	3	ED 101 Phil. Of Christian Ed 3
EN 101 Gram. & Comp. 1*	3	EN 102 Gram. & Comp. 2* 3
MA 101 College Mathematics*	3	SC Science Survey Elective* 3
OR 101 Orientation	1	SP 102 Fund. Of Speech 2* 3
PE 101 Physical Activity	2	
TOTAL	18	TOTAL 18
SOPHOMORE YEAR		
BI 201 Old Test. Survey 1†	3	BI 202 Old Test. Survey 2† 3
ED 201 Tests & Measurements	2	ED 205 Educational Psych.* 3
ED 210 Education Field Exp.	2	EDU 310 Elem School Curr. 3
HI 101 History of Civilization 1*	3	HI 102 History of Civilization 2* 3
SC 201 Biology Sci. Survey*	3	HI 201 United States History* 3
EDU 230 Elementary Lit.*	3	Social Science Elective 3
ED 230 Comp. in the Class	2	
TOTAL	18	TOTAL 18
JUNIOR YEAR		
BI 301 Bible Doctrines 1†	3	BI 302 Bible Doctrines 2† 3
ED 310 Child Growth and Dev.*	3	ED 320 Adol. Growth and Dev.* 3
ED 300 Teaching Techniques	3	EDU 460 Teaching History 2
EDU 440 Teaching Health and PE2	2	EDU 462 Teaching Bible 2
EDU 442 Teaching Lang. Arts	2	EDU 472 Teaching Music 2
EDU 452 Teaching Reading	2	EDU 450 Teaching Math 2
EN Literature Elective*	3	Social Science Elective 3
TOTAL	18	TOTAL 17
SENIOR YEAR		
ED 401 Internship 1	3	ED 402 Internship 2 12
EDU 490 TESL	3	EDU 510 Praxis Review 1
ED 470 Teaching Science	2	
EDU 480 Teaching Art	2	
BI/PR Elective	3	
Social Science Elective	3	
TOTAL	16	TOTAL 13

Bachelor of Arts in Bible and in Education (Double Majors)

For Double Majors, students need to fulfill the requirements of both degrees (Bible and Education):

1. Freshmen	0-31 credits
2. Sophomore	32-82 credits
3. Junior	83-133 credits
4. Senior	134-184 credits
Grand total:	184 credits

Note: Students also need to pass all exams required under both majors including Praxis I PPST and the Mock ordination.

Minors

For Bible Majors, a minor in Education may be earned by completing at least 24 credits of Education (ED or EDU) coursework beyond the requirements of the Bible major.

For Education Majors, a minor in Bible may be earned by completing at least 24 credits of Bible coursework beyond the requirements of the Education major.

Required Course Sequence

Fall Spring

FRESHMAN YEAR

BI 101 New Test. Survey 1 [†]	3	BI 102 New Test. Survey 2 [†]	3
Fine Arts Elective*	2	ED 101 Phil. Of Christian Ed	3
EN 101 Gram. & Comp 1*	3	EN 102 Gram. & Comp. 2*	3
MA 101 College Mathematics*	3	PR 102 Principles of Evangel.	3
OR 101 Orientation	1	SP 101 Fund. Of Speech 1*	3
PE Elective*	3	SC Sci. Survey Elective*	3
TOTAL	15	TOTAL	18

Freshmen Grand Total: 33 15 (Fall) plus 18 (Spring)

SOPHOMORE YEAR

BI 201 Old Test. Survey 1 [†]	3	BI 202 Old Test. Survey 2 [†]	3
BI 211 Parables of Jesus	3	BL 102 Elementary Greek 2	3
BL 101 Elementary Greek 1	3	HI 102 History of Civ. 2*	3
HI 101 History of Civ. 1*	3	SP 105 Pulpit Speech / Hom	3
Literature Elective*	3	SC Sci. Survey Elective*	3
		SP 102 Fund. Of Speech 2*	3
TOTAL	15	TOTAL	18

ED 201 Tests & Measure.	2	ED 205 Educational Psych.*	3
ED 210 Education Field Exp.	2	ED 230 Comp. in the Class	2
EDU 230 Elem. Literature*	3	EDU 310 Elem. School Curr.	3
SC 201 Biology Sci. Survey*	3		
TOTAL	10	TOTAL	8

Sophomore Grand Total: 51 25 (Fall) plus 26 (Spring)

JUNIOR YEAR

BI 205 Life of Christ	3	BI 302 Bible Doctrines 2 [†]	3
BI 301 Bible Doctrines 1 [†]	3	BI 399 Christian Living Forum	1
BI 405 Bible Geography 1*	2	BI 406 Bible Geography 2*	2
BI 540 Hebrew History 1	3	BI 541 Hebrew History 2	3
BL 201 Intermediate Greek 1	3	BL 202 Intermediate Greek 2	3
TOTAL	14	TOTAL	12

ED 310 Child Growth and Dev.*	3	ED 320 Adol. Growth and Dev.*	3
EDU 230 Elementary Literature	3	EDU 442 Teaching Lang. Arts	2
EDU 440 Teach. Health and PE	2	EDU 452 Teaching Reading	2
EDU 450 Teaching Math	2	EDU 472 Teaching Music	2
EDU 490 TESL	3	HI 201 United States History*	3
TOTAL	13	TOTAL	12

Junior Grand Total: 51 27 (Fall) plus 24 (Spring)

SENIOR YEAR

BI 511 Old Testament Prophecy	3	BI 308 Modern Cults	3
BI 507 Christian Apologetics	3	BI 322 Minor Prophets	3
BI 510 Denominational Doctrines	3	BI 452 Romans	3
		BI 512 New Test. Prophecy	3
TOTAL	9	TOTAL	12

ED 300 Teaching Techniques	3	ED 402 Internship 2	12
ED 401 Internship 1	3	EDU 510 Praxis Review	1
EDU 460 Teaching History	2		
EDU 462 Teaching Bible	2		
EDU 470 Teaching Science	2		
EDU 480 Teaching Art	2		
TOTAL	14	TOTAL	13

Senior Grand Total: 48 23 (Fall) plus 25 (Spring)

Bachelor of Business Administration

Purpose and Objectives

The purpose of the BBA program is to prepare students to serve in management level position in the private or public sector. The program is designed to equip students to enter the business world with up-to-date information and knowledge at all levels of the field. More importantly, the business program provides students' education and experience within the framework of a biblical world view.

The program curriculum covers best business practices nationally and internationally and provides experiential opportunities and case studies.

Upon completion of the program, the student will be able to:

1. Communicate effectively, orally and in writing in a professional business environment.
2. Demonstrate an adequate knowledge of current technology and best business practices within for-profit and non-profit organizations.
3. Apply the learning and practice of the business field grounded in a biblical worldview.

† Indicates a Course from the Bible Core Curriculum.

* Indicates a Course from the Education Core Curriculum.

Required Course Sequence

Fall			Spring
FRESHMAN YEAR			
BI 101 New Test. Survey 1 [†]	3	BI 102 New Test. Survey 2 [†]	3
SP 101 Fund. Of Speech 1*	3	SC 101 Gen. Science Survey*	3
MU 101 Music Appreciation*	3	ED 101 Phil. Of Christian Ed	3
EN 101 Gram. & Comp. 1*	3	EN 102 Gram. & Comp. 2*	3
MA 101 College Mathematics*	3	SC Science Survey Elective*	3
OR 101 Orientation	1	SP 102 Fund. Of Speech 2*	3
PE 101 Physical Activity	2		
TOTAL	18	TOTAL	18
SOPHOMORE YEAR			
BI 201 Old Test. Survey 1 [†]	3	BI 202 Old Test. Survey 2 [†]	3
HI 101 History of Civilization 1*	3	HI 102 History of Civilization 2*3	3
BA 200 Business Comp. App.	3	BA 204 Princ. Of Management	3
BA 201 Business Communications	3	BA 205 Leadership	3
BA 202 Principles of Accounting	3	BA 206 Manage. Info. Sys./Cy	3
BA 203 Economics	3	BI/PR Elective	3
TOTAL	18	TOTAL	18
JUNIOR YEAR			
BI 301 Bible Doctrines 1 [†]	3	BI 302 Bible Doctrines 2 [†]	3
BA 300 Business Statistics	3	BA 304 Princ. Of Finance	3
BA 301 Financial Accounting	3	BA 305 Professional Car. Dev.	3
BA 302 Princ. Of Managerial Acc.	3	Literature Elective	3
BA 303 Business Law	3	Social Science Elective	3
TOTAL	15	TOTAL	15
SENIOR YEAR			
BA 400 Princ. Of Marketing	3	BA 404 Human Res. Manage.	3
BA 401 International Business	3	BA 405 Strategic Management	3
BA 402 Organizational Behavior	3	BA 406 Business Capstone	3
BA 403 Operations Management	3	Social Science Elective	3
TOTAL	12	TOTAL	12

Certificate of Achievement for Teaching English in Chinese Missions

Purpose and Objectives

The purpose of this One-Year Certification Program is to prepare the student for service in an English as Second Language (ESL) ministry to the Chinese people.

The student will receive practical training in Teaching English as a Second Language (TESL). Students will practice planning and delivering instruction during their teaching internship at EUCON International School.

Upon completion of the certificate program, the student will be able to:

1. Demonstrate an adequate knowledge of basic Mandarin, modern Chinese history, and Chinese culture.
2. Use TESL as a method of evangelism to the Chinese people.

Required Course Sequence

ONE-YEAR PROGRAM

Fall		Spring	
BI 101 New Test. Survey 1	3	BI 102 New Test. Survey 2	3
EDU 490 ESL	3	EE 492 TESL Internship 2	3
EDU 491 TESL Internship 1	3	EN 102 Gram. & Comp. 2	3
EN 101 Gram. & Comp 1	3	ML 1022 Beginning Chinese 2	3
ML 101 Beginning Chinese 1	3	MU 101 Music Appreciation	3
OR 101 Orientation	1	PR 102 Principles of Evang.	3
TOTAL	16	TOTAL	18

Certificate of Achievement for English as a Second Language (ESL)

Purpose and Objectives

The purpose of this One-Year Certificate Program is college preparation for students who do not speak English as a first language.

The student will receive practical training in learning English as Second Language to pursue higher education in English or to pursue careers which demand English.

Upon completion of the certificate program, the student will be able to:

1. Demonstrate an adequate knowledge of English in listening, speaking, reading, and writing.
2. Use English as a tool to pursue higher education and future careers which require English fluency.

Note: ESL courses are preparatory and do not earn college degree credits. ESL courses earn Non-Degree Units (NDU).

Required Course Sequence

ONE-YEAR PROGRAM

Fall		Spring	
ESL 051 Immersed Eng. 1	3NDU	ESL 052 Immersed Eng. 2	3NDU
ESL 061 Beg. Conv. 1	3NDU	ESL 062 Beg. Conv. 2	3NDU
ESL 071 Beg. English 1	3NDU	ESL 072 Beg. English 2	3NDU
ESL 081 Beg. Reading 1	3NDU	ESL 082 Beg. Reading 2	3NDU
ESL 091 Beg. Writing 1	3NDU	ESL 092 Beg. Writing 2	3NDU
ESL 101 TOEFL Prep. 1	3NDU	ESL 102 TOEFL Prep. 2	3NDU
TOTAL	18	TOTAL	18

UNDERGRADUATE COURSE DESCRIPTIONS

AR – Art	HE – Home Economics
BA – Business	HI – History
BC – Biblical Counseling	MA – Mathematics
BI – Bible	ML – Modern Languages
BL – Biblical Languages	MU – Music
CA – Church Administration	OR – Orientation
CS – Computer Science	PE – Physical Education
ED – General Education	PR – Practical Training
EDU – Education	SC – General Science
EN – English	SP – Speech
ESL – English as a Second Language	

ART

AR 101 Drawing. This course will teach students basic drawing skills they can apply in their lives. *First semester, three credit hours.*

AR 201 Basic Art. This course will emphasize the Christian philosophy of art. Basic techniques are introduced in drawing, painting, and color and design. *First semester, three credit hours.*

AR 205 Art History. The study of man's artistic expression in drawing, painting, and sculpture from the beginning to the present. *Second semester, three credit hours.*

AR 208 Art Appreciation. *Second semester, three credit hours.*

BUSINESS

BA 200 Business Computer Applications

This course focuses on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, and business-oriented Internet uses. *First semester, three credit hours.*

BA 201 Business Communications

This course prepares future business managers to create effective oral and written communications such as letters, emails, memos, and

reports; present business briefings; produce understandable business documents; and examine the impact of the communications process on the business operation. The course also covers the use of technology in communications, including mobile and web applications and videoconferencing tools. *First semester, three credit hours.*

BA 202 Principles of Accounting

This course explores basic accounting procedures, including the accounting cycle and how financial reports impact accounting standards. Students will learn to read and understand accounting statements and how proper internal controls are critical in the preparation of accurate and reliable financial information. *First semester, three credit hours.*

BA 203 Introduction to Economics

This course focuses on basic economic concepts and institutions and their application in the United States economy. The course focuses on economic environments and decision-making processes of the consumer, business firms, and governments. *First semester, three credit hours.*

BA 204 Principles of Management

This course provides an overview of the field of business management and its growth and evolution. It explores the management functions of planning, organizing, leading, and controlling and its internal and external impact on business activities. *Second semester, three credit hours.*

BA 205 Leadership

This course provides students with a foundational knowledge of leadership and leadership philosophies. This introductory course covers practical knowledge of leadership styles and their application in diverse settings. *Second semester, three credit hours.*

BA 206 Management Information Systems/Cybersecurity

This course covers topics that support business systems that require strategic planning, management control, and operational control. MIS provides the data and information required for decision-making through such systems as advanced software applications, networking, the Internet, and business communications. The nature

and status of the cybersecurity field will also be explored. *Second semester, three credit hours.*

BA 300 Business Statistics

This course provides students with knowledge of some fundamental statistical tools to properly analyze data and information. It also provides guidance in the interpretation of the relevance of statistical findings for business decision-making and problem-solving. *First semester, three credit hours.*

BA 301 Financial Accounting

Financial accounting introduces the student to the accounting cycle, the preparation and analysis of financial statements, and the accounting of assets, liabilities, equities, revenues, and expenses. The course also covers generally accepted accounting procedures (GAAP). This important information is used in management accounting to guide business decision-making. *First semester, three credit hours.*

BA 302 Principles of Managerial Accounting

This course focuses on the analysis of the assets and liabilities of a company to understand profit and productivity. This includes the preparation and use of accounting information for management decision-making: internal accounting systems and procedures and management accounting reports such as budgets, costing systems, profit performance, control reports, and analytical reports. *First semester, three credit hours.*

BA 303 Business Law

This course introduces the student to the American legal system and the following areas of law: real and personal property, contracts, negotiable instruments, partnerships, corporations, securities, insurance, estates, and wills. *First semester, three credit hours.*

BA 304 Principles of Finance

This course covers the principles of financial management. This includes asset valuation, acquisition of funds, capital budgeting, cash flow and inventory, financial analysis, pricing, and stocks and bonds. *Second semester, three credit hours.*

BA 305 Professional Career Development

This course provides an early start to career planning and development. This includes self-assessment, career exploration, resume writing, application preparation, interview preparation, and appropriate attire. It also includes discussion of career and lifelong plans. *Second semester, three credit hours.*

BA 400 Principles of Marketing

This marketing course introduces the student to basic marketing concepts, the marketing information system, corporate social responsibility, market segmentation, consumer decision-making, target marketing, and marketing research. It also covers the use of technology in marketing strategy. *First semester, three credit hours.*

BA 401 International Business

This course focuses on the trade of goods and services, technology, capital, and other business activities across national borders to global markets. *First semester, three credit hours.*

BA 402 Organizational Behavior

This course provides a practical understanding of how organizations work and how they can be managed with quality and efficiency to enhance employee readiness and work life. Organizational behavior is also about understanding how individuals, groups, and structures impact business effectiveness and efficiency. *First semester, three credit hours.*

BA 403 Operations Management

This course focuses on business structure, processes, and practices that lead to enhanced efficiency and profit maximization. It involves designing, analyzing, and continuously improving the whole transformation process, including procurement, production, distribution, warehousing, and sales. *First semester, three credit hours.*

BA 404 Human Resource Management

This course focuses on the principles and practices of recruitment, retention, and release of human resources. Specifically, the course covers the following key areas: employee recruitment, selection, and retention; professional development; compensation and benefits; labor relations; health and safety. Emphasis is placed on the litigious human resources environment. *Second semester, three credit hours.*

BA 405 Strategic Management

This course provides students with practical experience in developing a strategic plan. Strategic planning, implementation, evaluation, and action have proven to be critical to the success of organizations. The process includes formulating strategic actions, planning organizational structure and resource allocations, leading transformation initiatives, and controlling resources. *Second semester, three credit hours.*

BA 406 Business Capstone

The business capstone course is an internship project in which the student demonstrates knowledge and understanding of a specific field of business. The student may explore the area of interest determined during the Career Development Course. The capstone will cover a minimum of 40 hours of actual work experience and evaluation, which shall be documented in a journal format. *Second semester, three credit hours.*

BIBLICAL COUNSELING

BC 204 Introduction to Counseling. Basic principles of counseling individuals and groups concerning spiritual needs. Application of Biblical principles to problems of life. *Three credit hours.*

BC 210 Counseling Techniques. A study of foundational life adjustments; basic causes of people's problems; the biblical approach to counseling; and techniques to help people resolve their problems. Attention will be given to developing and conducting a counseling ministry. *Three credit hours.*

BC 220 Biblical Counseling. A study of the biblical philosophy of counseling with special emphasis on the sufficiency of the Scriptures. Also introduces specific strategies for dealing with fear, anger, and for countering the current self-esteem issue. *Three credit hours.*

BC 301 – 302 Crisis Counseling 1 & 2. BC 301 presents biblical strategies for handling the crisis of suicide; covers extensively the crisis of childhood sexual abuse; offers help in understanding the nature of abuse and biblical help for overcoming the effects of abuse. Examines the Recovery/12-step movement from a biblical standpoint. BC 302 looks at the crisis of life-dominating sins

(addictions); presents a biblical view of sin; offers help for working with eating disorders, drugs, and alcohol. Also covers the crisis of immorality; teaches a biblical view of sex; gives help for dealing with pornography, homosexuality, adultery, etc. *Three credit hours each.*

BC 310 Family Counseling. Presents a strategy for helping family members come to reconciliation. Discusses an extended case study which teaches how to unpack the complex issues often involved in family problems. Instruction is also offered for the growing problem of wife abuse and provides biblical answers for helping both the wife and the abusive husband. *Three credit hours.*

BC 320 Premarital Counseling. An overview of the pre-counseling process featuring God's goals for marriage, essential habits of Christian character as they pertain to marriage, biblical roles in marriage, communication and problem solving, finances, sexual relationships, and in-laws. *Three credit hours.*

BIBLE

BI 101 – 102 New Testament Survey 1 & 2. The unfolding theme of the Bible as it is revealed through the messages of the New Testament books, with continued emphasis on the practical application of the central themes of the inspired writers to the Christian life. *BI 101 – first semester, BI 102 – second semester. Three credit hours each.*

BI 201 – 202 Old Testament Survey 1 & 2. A study of the unfolding theme of the Bible as it is revealed through the messages of the history, poetry, and prophecy books of the Old Testament. Emphasizes the practical application of these messages to the Christian life of service to Christ, drawing others to Him while maintaining biblical separation from the ways of the world. *BI 201 – first semester, BI 202 – second semester. Three credit hours.*

BI 203 Biblical Foundations. A study of the scientific, ethical, and spiritual foundations of life, law, and love drawn from the first five books of the Bible. Emphasis is given to creationism, including the biblical scientific proofs of divine creation. *First semester, three credit hours.*

BI 205 The Life of Christ. Detailed studies of the earthly life of our Lord with emphasis on the spiritual significance of each aspect of His ministry. *First semester, three credit hours.*

BI 211 Parables of Jesus. A fascinating study of the parables of Jesus as found in the four Gospels of the New Testament. The course will focus on the meanings of the parables and the central teachings and themes of the parables with emphasis on the application of Christian living. *First semester, three credit hours.*

BI 300 Principles of Bible Study. A study of the principles of Bible interpretation and the methods of independent, devotional Bible study. Attention is given to the use and misuse of translations and to tools for effective Bible study. *Two credit hours.*

BI 301 – 302 Bible Doctrines 1 & 2. A systematic study of the biblical basis of fundamental Christian doctrines. Emphasis throughout is on the practical application of the teachings of the Bible to the Christian life. Particular attention is given to timely doctrinal questions. First semester: Scripture, God, Man, Jesus Christ, Redemption, Last Things. Second semester: Separation, Church, Holy Spirit. *BI 301 – first semester, BI 302 – second semester. Three credit hours each. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 303 Teachings of Jesus. Expository and devotional study of the parables and discourses of our Lord. *Two credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 308 Modern Cults An examination, in the light of the Word of God, of the doctrines and practices of modern cults. *Second semester, three credit hours.*

BI 313 Archaeology of the Bible. Archaeological discoveries and techniques illuminating the Bible narrative, with illustrations afforded by slides of sites in Bible lands. *Three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 315/BI 315 History of Christianity 1: A study of the history of the Christian Church from post-apostolic times to 1500. Emphasis will be given to the development of institutions, doctrine, and practice. Also stressed will be the church's relationship with society. *Prerequisites: BI 101, 102, 201, 202, 301, 302, HI 101, 102. First semester, three credit hours.*

BI 316/BI 316 History of Christianity 2. A study of the history of the Christian Church from the Reformation in the sixteenth century to the present. Emphasis will be given to the development of institutions, doctrines, and practices. Also stressed will be the church's relationship with *Prerequisites: BI 101, 102, 201, 202, 301, 302, HI 101, 102. Second semester, three credit hours.*

BI 322 Minor Prophets. A study of the times and the messages of the twelve so-called minor prophets. *Second semester, three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 324/BI 324 History of Christian Thought. A study of how Christian thought developed as it interacted with the thoughts and cultures of civilization from antiquity to the present. Drawing from the resources of our Christian heritage in forming our own Christian world and life view will be stressed. Also, HI 324. *Second semester, three credit hours.*

BI 331 – 332 Christ in the Old Testament 1 & 2. An in-depth study of the revelation of Christ and His Kingdom in the Old Testament. *Three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 399 Christian Living Forum. Panel discussion, in question-answer format, of principles and guidelines for dealing with the perplexing spiritual and moral issues facing the Christian today. *Second semester, one credit hour. Prerequisite: Junior or Senior standing.*

BI 403 Old Testament Poetry. Interpretation and practical application of the poetic portions of the Old Testament, with emphasis on the Poetic Books: Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon. *Three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 405 – 406 Bible Geography 1 & 2. The historical geography and background of the biblical lands with special attention on Palestine. First Semester: the Old Testament. Second semester: the New Testament. *BI 405 – first semester, BI 406 – second semester. Two credit hours each. Prerequisites: BI 101, 102 & BI 201, 202. These courses meet the requirements for social science electives.*

BI 410 Women in the Bible. In a day of rising feminism, even within evangelical circles, the Bible's teaching on God's place for the woman is being obscured and reinterpreted. This course addresses today's misunderstandings and assaults on the woman's role in the family, church, and society. Biblical principles will be illustrated from the lives of the women in the Bible. *Two credit hours. Open only to women. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 421 – 422 Preaching from Matthew. Exegetical and homiletic studies in the Gospel of Matthew. Includes principles and guidelines for the use of background material in preaching and for the homiletic use of parables, miracles, prophecy, narratives, word studies, and key themes. *Both semesters, three credit hours.*

BI 425 History of Doctrine. A study of the development of Christian theology from post-apostolic times to 1500. Also HI 425. *Second semester, three credit hours.*

BI 452 Romans. An expositional study of the book, with emphasis on such themes as salvation, holy living, law and grace, the place of the Jew and Gentile in God's plan, the Christian and secular government, and Christian liberty. *Second semester, three credit hours.*

BI 507 Christian Apologetics. A study designed to prepare students to defend, justify, and confirm the claims of Christianity before men. The focus of the course will be upon the material and means by which Christians can answer the most common arguments against Christianity. *First semester, two credit hours. Prerequisites: BI 101, 102 & BI 201, 202. Prerequisite: Junior or Senior standing.*

BI 510 Denominational Doctrines. A study of the doctrines which characterize various denominations. *First semester, three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 511 Old Testament Prophecy. A study of the prophetic portions of the Old Testament, including such themes as the first and second coming of Christ, the day of the Lord, the restoration of Israel, and the nature of the future kingdom. *First semester, three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 512 New Testament Prophecy. A study of the various millennial systems, the concept of the kingdom as presented in the Gospels, the eschatological discourses of Christ, and the main eschatological portions of the New Testament. *Second semester, three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 540 – 541 Hebrew History 1 & 2. The history of God's chosen people from their beginnings in Genesis through the periods of the patriarchs, the sojourn in Egypt, the wilderness, the conquest, the judges, the kingdom, the exile, and the restoration to the close of the Old Testament canon. First semester: Genesis through Ruth. Second semester: Samuel through Esther. *First semester – BI 540 Second semester – BI 541, three credit hours each. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 547 Isaiah. An analytical study of the book with an emphasis on its unity, its central message, and its doctrinal and devotional values. *Two credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 548 Jeremiah and Ezekiel. An analytical study of these prophecies with emphasis on their central messages and their doctrinal values. *Two credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 549 Daniel and Revelation. An analytical study of these vitally important prophetic books, with attention given to the culminating message of the Old Testament represented in them. *Three credit hours. Prerequisites: BI 101, 102 & BI 201, 202. This class meets the requirement for a social science elective.*

BI 553 Gospel and Epistles of John. An expositional study of John's gospel and epistles, with emphasis on his presentation of the Son of God and the fundamental principles of the Christian life. *Three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 554 Acts of the Apostles. The spread of the Gospel in apostolic times. *Two credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 562 Corinthian Epistles. A study of Paul's instructions concerning church divisions, practical Christian living, Christian liberty, marriage and divorce, the gifts of the Spirit, the place of Christian love, and Paul's testimony and exhortations concerning the

Christian ministry. *Three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 564 Galatians and Thessalonians. An in-depth study of these earlier epistles of Paul in which he opposes doctrinal error, reaffirms the doctrine of salvation by faith alone, and provides further revelation concerning the second coming of Christ and the work of the Antichrist. *Two credit hours. Prerequisites: BI 102 & BI 202.*

BI 565 Prison Epistles. A study of Christ, the Church, and Christian living from Ephesians, Philippians, Colossians, and Philemon. *Two credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 566 Pastoral Epistles. An expositional study of Paul's inspired instructions concerning the challenge, responsibilities, qualifications, and message of Christian ministry. *Two credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 568 Hebrews and James. An expositional study of both books, emphasizing steadfast confidence in Christ as High Priest plus cautions and practical concerns vital to witnessing Christians and growing congregations. *Three credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BI 569 Epistles of Peter and Jude. An expositional study of these books, emphasizing growth in the Lord, His plan for the future, our triumph in suffering, and a firm stand in the midst of apostasy. *Two credit hours. Prerequisites: BI 101, 102 & BI 201, 202.*

BIBLICAL LANGUAGES

BL 101 Elementary Greek 1. Introduction to Koine (New Testament) Greek. The focus will be basic grammar, vocabulary, and simple translation. *First Semester. Three credit hours.*

BL 102 Elementary Greek 2. Continuation of the introduction of the grammatical basics of Koine (New Testament) Greek. After completing the study of the grammatical structure of the language, students will translate parts of 1 John to improve their skills in working with Koine Greek. *Second semester. Three credit hours. Prerequisite: BL 101.*

BL 201 Intermediate Greek 1. Further development of the understanding of Koine Greek. In addition to continued work on grammar and vocabulary, students will be introduced to print and electronic resources for more advanced work in Greek, and to the concept of word studies. The Gospel of Mark will serve as the basis for translation and research work. *First semester. Three credit hours. Prerequisite: BL 102.*

BL 202 Intermediate Greek 2. The final course in the Greek sequence. Students will be exposed to the full discipline of biblical exegesis, and equipped for further work in New Testament studies. Students will translate The Gospel of Mark and exegete selected passages. *Second semester. Three credit hours. Prerequisite: BL 201.*

CHURCH ADMINISTRATION

CA 201 Introduction to Church Ministries. A survey of the whole field of Christian education: objectives, principles, problems, methods, materials, and programs. *Three credit hours.*

CA 301 Sunday School Ministries. A study of the development of the Sunday School to the present day, including principles and methods of Sunday School building and enlargement, reaching the Sunday School constituency, department organization and supervision, objectives, methods, and soul winning. *Three credit hours.*

CA 304 Church Administration. This course deals with the organization of the local church. Topics on pastoral theology, pastoral administration, and Christian education ministries are covered as well as principles of leadership. *Three credit hours.*

CA 401 – 402 Pastoral Internship 1 & 2. In this internship, the student will gain practical experience in the pastoral ministry. Students work with an experienced pastor to complete the required internship hours. *Three credit hours each. Prerequisite: Senior standing.*

CA 410 Methods of Church Planting. A study of the advantage of pioneering a new church, how to choose a field, how to build the congregation, visitation, construction of church buildings, how to

build a Sunday School, pastor-people relations, promotion, and publicity. *Three credit hours. Prerequisite: Junior or Senior standing.*

COMPUTER SCIENCE

CS 101 Introduction to Computer Applications. An exposure to computer terminology, microcomputers, and peripheral equipment. An introduction to both Macintosh and PC-Windows operating systems. Emphasis is on standard application software like word processing, spreadsheets, databases, and graphics. Also includes the evaluation of software. *Laboratory experience required. First semester, three credit hours.*

CS 102 Intermediate Computer Applications. A more detailed exposure to software packages introduced in CS 101. Covers macros, mail merge, data base design, graphics, working in a network environment, and electronic mail. *Laboratory experience required. Three credit hours. Prerequisite: CS 101.*

GENERAL EDUCATION

ED 101 Philosophy of Christian Education. A study of the major philosophies of Christian education. The course will cover the variety of Christian ideas or philosophy, i.e. evangelistic, discipleship, covenant, combination, and lukewarm. This course will compare traditional Christian education with secular progressive education. Creationism versus evolution is a focus of study. *Both semesters, three credit hours. This class meets the requirement for a Practical Bible Training elective.*

ED 201 Tests & Measurements. A study of the principles and use of traditional testing as an evaluation of the learning process. A practical emphasis on constructing traditional classroom tests. The interpretation and application of standardized test scores. Appropriate probability and statistical techniques are incorporated. *First semester, two credit hours.*

ED 205 Educational Psychology. This course will cover the psychology of learning through a Christian perspective. The historical learning processes of progressive theories is contrasted to the traditional philosophy of education. Also, the spiritual, social, physical, and mental development of the learner is studied. *Second*

semester, three credit hours. This class meets the requirement for a social science elective.

ED 210 Educational Field Experience. The education student will gain field experience through assisting a teacher in an age or grade appropriate class. Field experience students are assigned to EUCON International School or its related ministries. *First semester, two credit hours.*

ED 230 Computers in the Classroom. An introductory course in educational technology. Instruction will be given in sources of and techniques for selection of computer hardware and educational software. Instructional time will be divided between lectures and laboratory experiences. This course requires computer literacy. *Second semester, two credit hours. Prerequisite: CS 101.*

ED 300 Teaching Techniques. This course will provide an overview of teaching techniques common to all teachers at elementary/secondary level. It will provide general guidance in long range planning, assessment, the use of appropriate instructional strategies, providing content for learners, monitoring and enhancing learning, maintaining an environment that is conducive to learning, classroom management, and the fulfillment of professional responsibilities outside the classroom. *First semester, three credit hours.*

ED 310 Child Growth and Development. This course will study the development of the child from conception to adolescence. The emphasis is on the development of the child's spiritual, social, physical, mental, and emotional aspects in relation to their age level. *First semester, three credit hours. This class meets the requirement for a social science elective.*

ED 320 Adolescent Growth and Development. This course will study the development period of the adolescent. The emphasis is on the development of the spiritual, social, physical, mental, and emotional growth of the child from pre-adolescence to maturity. *Second semester, three credit hours. This class meets the requirement for a social science elective.*

ED 401 Internship 1 The purpose of this course is to serve as a bridge between ED 210 Educational Field Experience and ED 402

Internship 2. During this course, the student will complete 30 hours of assisting and observing an experienced teacher, 10 hours of participation in implementation of youth activities including church activities and extracurricular activities, and 20 hours of actual teaching under supervision. A final report, written by the student, will be evaluated by the Internship Coordinator. *Prerequisite: ED 210 Educational Field Experience. Both semesters, three credit hours.*

ED 402 Internship 2 This course provides the final phase of teacher training before graduation. The student-teacher will teach for a minimum of 240 hours during a twelve-week period under the supervision and training of an experienced teacher. This experience will include practice regarding all responsibilities and duties which characterize the teaching profession. A final report, written by the student, will be evaluated by the Internship Coordinator. Due to the rigors of teacher training, students enrolled in this course may not take other coursework or complete other work responsibilities during the twelve-week period of teaching. *Prerequisite: ED 401 Internship 1, senior standing, and ESL 055 Phonics and Cursive Training (or demonstration of proficiency on the TOEFL test). Both semesters, twelve credit hours.*

EDUCATION

EDU 205 Early Childhood Education. This course covers the curriculum, materials, and methods of the nursery school and kindergarten. The emphasis is on the characteristics of the preschool child. *Second semester, three credit hours.*

EDU 230 Elementary Literature. A survey of children's literature, including writers and illustrators. Students will evaluate and learn the significant role of children's literature in the Christian school classroom. *First semester, three credit hours.*

EDU 244 Day-Care Curriculum. This course covers the curriculum necessary to meet the needs of the day-care child. Special emphasis is given to the recommended curriculum for four- and five-year olds. *Three credit hours.*

EDU 310 Elementary School Curriculum. This course will review the elementary Christian school curriculum. The content of each grade level is studied. *Second semester, three credit hours.*

EDU 440 Teaching Health and Physical Education. A program of healthful living for the child in his total environment: home, school, and community. Various methods and techniques in presenting the subject of health, safety, and physical education. *First semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 442 Teaching Language Arts. Fundamental principles of teaching the total language arts curriculum. Supplemental and motivational materials for all levels and areas of language arts will be investigated. *Second semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 450 Teaching Mathematics. Fundamental principles of mathematics, including the basic operations of arithmetic, fractions, decimals, and the like, with practical application especially for elementary school teachers. *First semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 452 Teaching Reading. A presentation of the phonetic method for the teaching of reading. Each student participates in demonstration teaching to acquire the skills and methods in teaching reading and spelling. *Second semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 460 Teaching History. An examination of the time, content, goals, and methods of teaching man's relationship to God, others, and the environment. *First semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 462 Teaching Bible. The study of the elementary school method of teaching Bible. The focus is on the practical teaching of Bible verse, Bible stories, and Bible hymns. *Second semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 470 Teaching Science. Methods and materials of science on the elementary level. Selection and organization of materials. *First semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 472 Teaching Music. Methods and materials in teaching music on the elementary level. Selection and organization of materials. *Second semester, two credit hours. Prerequisite: MU 101 Music Appreciation and Junior or Senior standing.*

EDU 480 Teaching Art. The study of the elementary school method of teaching art. The focus is for the Education Major to develop the practical skills for teaching the visual arts. The emphasis is on teacher-directed art skills. *First semester, two credit hours. Prerequisite: Junior or Senior standing.*

EDU 490 TESL. Teaching English as a Second Language. A presentation of the techniques for teaching written and oral English to students whose native language is not English. *First semester, three credit hours. Prerequisite: Junior or Senior standing.*

EDU 491 – 492 TESL Internship 1 & 2. The purpose of this course is to provide structured opportunities to work with ESL students for the program of study in which the student is preparing to teach in his / her ministry. This course is designed for the first language English speaker as part of his scholarship program. Candidates must be approved by the Scholarship Committee. *First semester, ED 401; second semester, ED 402. Three credit hours.*

EDU 510 Praxis Review. This course is designed to prepare potential teachers for the PRAXIS I exam that is necessary to enter the field of education. Emphasis is placed on content specifications of the PRAXIS I exam, study skills and simulated examinations. *First semester, one credit hour. Prerequisite: Junior or Senior standing.*

ENGLISH

EN 101 Grammar and Composition 1. Review of sentence structure, punctuation, spelling, paragraph development, and essay organization. Emphasis on expository writing. *First semester, three credit hours.*

EN 102 Grammar and Composition 2. Introduction to academic writing emphasizing argumentation, research, documentation, and style; centering on the library paper. *Second semester, three credit hours. Prerequisite: EN 101.*

EN 201 British Literature 1. An historical and critical survey of British literature from Beowulf to 1688. *First semester, three credit hours. Prerequisite: EN 102.*

EN 202 British Literature 2. An historical and critical survey of British literature from 1688 to the present. *Second semester, three credit hours. Prerequisite: EN 102*

EN 203 American Literature. An historical and critical survey of American literature from colonial times to the present. *First semester, three credit hours. Prerequisite: EN 102.*

ENGLISH AS SECOND LANGUAGE

Note: ESL courses are preparatory English language courses. They do not provide credit toward a college degree. Students of ESL courses earn Non-Degree Units (NDU).

ESL 081 ESL Preparation Class-Reading This course will prepare the student for reading college level materials. Emphasis is on pronunciation and comprehension. *Selected summer and winter sessions, One NDU each.*

ESL 042 ESL Preparation Class-Vocabulary This course will help the student to recognize, spell, understand, and utilize a greater quantity and variety of English words. Emphasis will be upon vocabulary acquisition through spelling practice, speaking practice, memorization, association, and context. *Selected summer and winter sessions, One NDU each.*

ESL 091 ESL Preparation Class-Writing This course will prepare the student for college level writing. Emphasis will be upon paragraph and composition structure. Clarity, conciseness, and coherency as well as grammatical and mechanical correctness will be stressed throughout the course. *Selected summer and winter sessions, One NDU each.*

ESL 044 ESL Preparation Class-Grammar This course will introduce the grammatical rules and conventions of modern American English. Emphasis will be upon correct and meaningful sentence structure in writing as well as in speaking. *Selected summer and winter sessions, One NDU each.*

ESL 061 ESL Preparation Class-Conversation This course will provide a setting for students to practice English conversation over academic and non-academic topics. *Selected summer and winter Sessions, One NDU each.*

ESL 046 ESL Preparation Class – TOEFL Listening This course will focus on preparing students for the Listening Section of the TOEFL Exam. Emphasis is on listening comprehension of spoken English words, idioms, and expressions. *Selected Summer and Winter Sessions, One NDU each.*

ESL 051 – 052 ESL Immersed English 1 & 2. This course is designed for college students to be placed in the International School at either the high school or elementary school level. This is a unique opportunity for the non-English speaker to study English in an English-only environment. The grades received are for reference only and will not jeopardize regular college grades or degree programs. *First semester, ESL 051; second semester, ESL 052. Three NDU each.*

ESL 053 – 054 Singing of Hymns in English. This course provides spiritual encouragement and aids the student in acquisition of the English language through the singing and memorization of hymns. *First semester, ESL 053; second semester, ESL 054, Three NDU each.*

ESL 055 Phonics and Cursive Training. This course prepares non-native English-speaking students to teach phonics and cursive to students within the elementary grades. Emphasis is upon mastery and sequence in teaching intensive systematic phonics, and upon mastery and penmanship skills for teaching cursive writing. This course serves as preparation for ED 402 Internship 2. *First semester and selected summer and winter sessions, One NDU.*

ESL 056 Beginning Keyboarding. This course is designed to help students develop basic keyboarding skills in order to efficiently prepare word-processed documents in English for college courses and other purposes. *Three NDU.*

ESL 061- 062 Beginning Conversation 1 & 2. This course will focus on speaking English, including basic conversation skills,

greetings, and basic communications. Students will give a basic presentation. *First semester, ESL 061; second semester, ESL 062. Three NDU each.*

ESL 071-072 Beginning English 1 & 2. This course is an intensive study of basic English for the student with limited English ability. Emphasis is on basic speaking, reading, and writing skills. *First semester, ESL 071; second semester, ESL 072. Three NDU each.*

ESL 081-082 Beginning Reading 1 & 2. This course will focus on reading and vocabulary development. Emphasis is on reading comprehension and vocabulary acquisition skills. *First semester, ESL 081; second semester, ESL 082. Three NDU each.*

ESL 091-092 Beginning Writing 1 & 2. This course will focus on grammar and writing development. Emphasis is on writing grammatically correct sentences, punctuation skills, and spelling. *First semester, ESL 091; second semester, ESL 092. Three NDU each.*

ESL 101-102 TOEFL Preparation 1 & 2. This course will focus on preparation of the TOEFL exam. Emphasis is on the understanding of the skills, methods, and questions of the TOEFL exam so that the students will be ready to take the official TOEFL exam. *First semester, ESL 101, second semester 102, Three NDU each.*

HOME ECONOMICS

HE 101 Natural Color Design. This course will focus on the matching of fabrics to the natural colors of the individual, i.e. skin tone, hair, and eye color. Biblical principles of modesty in dress are applied to the selection of fabrics and dress styles. *Second semester, three credit hours.*

HISTORY

HI 101 – 10 History of Civilization 1 & 2. A survey of ancient, medieval, and modern history, from the advent of written records to the present. Emphasis on the Western world, with appropriate coverage of non-Western cultures. The course focus is on the

religious, political, economic, social, intellectual, and aesthetic aspects of human culture in history as seen from a Christian perspective. **HI 102** will emphasize the rise and influence of modern philosophies on nations or states: from the beginning to A.D. 1500 HI 102, A.D. 1500 – present. *First semester, HI 101; second semester, HI 102. Three credit hours.*

HI 201 United States History. A survey of the beginning to modern history of the United States. The formation from English colonies; separation from the mother country and establishment of a Republic. Origins and adoption of the Constitution, and its subsequent interpretation. Development of the nation through growth, sectional difference, Civil War, and Reconstruction to a twentieth century world power. *Second semester, three credit hours.*

HI 301 Northern Marianas History. A survey of ancient to modern history of the Commonwealth of Northern Mariana's Islands (CNMI). The course focus is on the twentieth century historic events as they relate to the development of the present-day CNMI. *First semester, three credit hours.*

HI 303 History of China since 1900. The course focus is on the twentieth century historic events as they relate to the development of present-day China. The Chinese civil war is emphasized, and the political, religious, and cultural relationships are viewed in relation to present-day China. *First semester, three credit hours.*

HI 315 History of Christianity 1. See BI 315. *First semester, three credit hours.*

HI 316 History of Christianity 2. See BI 316. *Second semester, three credit hours.*

HI 324 History of Christian Thought. See BI 324. *Second semester, three credit hours.*

HI 425 History of Doctrine. See BI 425. *Three credit hours.*

MATHEMATICS

MA 101 College Mathematics. A survey course for students majoring or minoring in fields other than mathematics. Topics include

real number system expressions, equations, and applying the techniques of algebra, emphasizing practical elementary mathematics. Not applicable toward a major or minor. *First semester, three credit hours.*

MA 102 College Algebra. A review of elementary algebra. Stress on the concepts of relation and function, algebraic functions and their graphs. Not applicable toward a major or minor in mathematics. *Three credit hours. Entrance determined by placement examination or ACT scores.*

MA 105 Transcendental Functions. A review of exponential, logarithmic, trigonometric functions and their graphs. *Three credit hours. Prerequisite: MA 102 or satisfactory score on placement examination or ACT scores.*

MA 108 Mathematics of Finance. A study of simple interest, bank discount, installment buying, trade and cash discounts, retailing problems, taxes, depreciation, annuities, investments, and insurance. Not applicable toward a major or minor in mathematics. *Three credit hours.*

MODERN LANGUAGES

ML 101 – 102 Beginning Chinese 1 & 2. This course is a beginning study of the Chinese language and culture and is designed to introduce the student to the basic skills of understanding, speaking, reading, and writing Chinese (Pin Yin System). Emphasis is placed upon learning basic Chinese sentence patterns and the use of spoken Chinese through question and answer drills and daily oral recitation in class. In addition, students need to memorize 1 John chapters one and two along with two hymns. *First semester, ML 101; second semester, ML 102. Three credit hours.*

MUSIC

MU 101 Music Appreciation. This course provides the student with the necessary background in music history and theory to develop an appreciation for good music. This course will emphasize the Christian philosophy of music. *Second semester, three credit hours.*

MU 115 Fundamentals of Conducting

This course focuses on an introduction to essential conducting techniques, patterns, and skills used in preparing choral and instrumental ensembles in ministry or educational settings. *First semester, three credit hours.*

MU 120 Music Theory I

This course provides a practical approach to the study of music fundamentals, including clefs, notes, scales, keys, rhythms, meters, intervals, and chords. *First semester, three credit hours.*

MU 121 Vocal Class

This course focuses on the fundamentals of vocal technique (breath control, diction, tone), communication, practice, and performance. *First semester, three credit hours.*

MU 130 Sight Singing and Ear Training 1

This course develops students' aural skills through singing, dictation, and notation exercises, enhancing their ability to recognize, write, and reproduce music by ear and sight. *First semester, two credit hours.*

MU 200 Music Theory 2

This course expands on music fundamentals with a focus on cadences, non-harmonic tones, and harmonic progressions using triads and dominant seventh-chords in all inversions, while developing advanced skills in part-writing, harmonic analysis, and complex aural recognition. *Second semester, three credit hours.*

MU 226 Choral Methods

This course teaches choral conducting techniques, score study principles, effective rehearsal strategies, and repertoire selection, emphasizing practical application in preparing a varied choral repertoire with a focus on traditional worship settings. *Second semester, three credit hours.*

MU 230 Sight Singing and Ear Training 2

This course further develops students' aural skills learned in MU 130 through singing, dictation, and notation exercises, enhancing their ability to recognize, write, and reproduce music by ear and sight. *Second semester, two credit hours.*

MU 401 Hymnology

This course studies the development and use of hymn music for Christian congregational singing, ranging from Old Testament psalms to traditional Western hymnody. *Three credit hours.*

MU 402 Music Administration

This course covers the principles and practices of managing music programs, including budgeting, scheduling, personnel management, and organizational skills essential for leading music organizations effectively. *Three credit hours.*

MU 501 Music Philosophy and Theology

This course examines church music philosophy, theology, and leadership through a biblical perspective to guide decisions in music ministry. *Three credit hours.*

MU 505 Capstone Project Half-hour recital

The capstone project requires students to prepare and perform a half-hour recital, demonstrating their musical proficiency, interpretive skills, and comprehensive understanding of their chosen repertoire.

ORIENTATION

OR 101 Orientation. This course is designed to help new students adjust to college life. The college handbook is the focus of study. Language translators will be available for non-English speakers. OR 101 is required for freshman. *First semester, one credit hour.*

PHYSICAL EDUCATION

PE 101 Physical Activity. The practical exposure to physical activity for a healthy life. The focus is on recreational participation in individual and team sports. *Second semester, two credit hours.*

PE 102 Martial Arts. This course is designed to introduce the student to the basic techniques of Martial Arts. The focus is on proper physical and mental training through the use of Martial Arts self-defense techniques. *Second semester, two credit hours.*

PRACTICAL TRAINING

PR 102 Principles of Evangelism: Preparation for Service. The devotional life, prayer life, spiritual qualifications for the ministry, conduct, call, general education, study of the Word, devotion to the ministry, the nature of service, motives. The duty and privilege of soul-winning; Christ, the Master Evangelist; early church evangelism in Acts; building bridges; a basic soul-winning method; dealing with different types of people; follow-up; training soul-winners; evangelistic efforts. *Second semester, three credit hours.*

PR 104 Social Ethics. The course will require the student to consider societies' modern questions of right and wrong in light of the Christian doctrine. *Second semester, three credit hours. This class meets the requirement for a social science elective.*

PR 107 Discipleship / Preaching.

Personal Discipleship: principles, guidelines, and methods in the discipling of new converts. Includes a study of a variety of discipleship materials. Emphasis will be on one-on-one discipleship.

Fundamentals of Preaching: the nature and importance of preaching. Discussion of the theme, concept, and the means by which an effective sermon is developed. *Three credit hours.*

PR 201 Music / Youth Ministries.

Ministry of Music: A study of the place and importance of music in Christian worship. Scriptural principles for church music. The role of the pastor, the song leader, the choir director, and/or the minister of music in the music program; congregational singing; special music; the choir; problems in the development of a quality music program. Emphasis is placed on building a church music program on Scriptural principles.

The Youth Ministry: A study of the philosophy of youth work; the winning and discipleship of today's youth; qualifications and characteristics of a good youth pastor; youth pastor/pastor relationship; youth pastor/parent relationship; the youth pastor and the Christian school; the junior high ministry; the senior high ministry; counseling youth; promotion and direction of the youth ministry; programs and activities. *First semester, two credit hours. This class meets the requirement for a social science elective.*

PR 202 Current Trends / Missions.

Current Cults and Trends: A study of the key characteristics of cults and unscriptural trends. Guidelines for dealing with false teaching. Historical roots of current conflicts between Fundamentalists and Liberals, Neo-evangelicals, and Pseudo-fundamentalists. Discussions of the Neo-evangelical philosophy and of the Pseudo-fundamentalist philosophy. The preacher's responsibility to instruct and warn concerning false teaching. Principles for intelligent warfare.

Missions and Evangelistic Efforts: The biblical basis of missions. The place and importance of missions. Home missions; introduction to American church planting; foreign field church planting; survey of current world mission needs and opportunities; men/women for missions; mission conferences; church mission teams; support for missions; caring for missionaries on deputation and furlough. *Two credit hours.*

PR 301 Church Education / Ministry & Law.

The Ministry and Law: A study of civil war as it affects pastors, church, Christian schools, and their ministries. Includes discussion of potential liabilities relating to abuse cases, church discipline, and counseling.

The Church Education Program (2nd seven weeks): A study of the Sunday School: planning the program, enlisting and training teachers, choosing materials. Other educational ministries of the local church: AWANA, VBS, training union. *Three credit hours.*

PR 303 Pastoral Care.

Pastoral Counseling: A study of the place and limitations of counseling in the ministry; the biblical approach to counseling; the practice and process of counseling; problems and dangers in counseling. Marital and family counseling; the hospital ministry; counseling the bereaved; dealing with special problems; illegitimacy, addiction, perversion, bitterness, divorce and re-marriage. Reliable resources, organizations, and agencies for referral.

Personal and Church Finance: Scriptural principles of stewardship; personal stewardship; cultivation of stewardship in the local church. The church budget; buying and selling property; building; borrowing; insurance and taxes. *Three credit hours.*

PR 401 Family / Public Ministry.

The Preacher and His Family: Looking toward marriage: setting Scriptural standards; making the right choice. The preacher's

relationship with his wife: his role as a leader; his role as a husband and companion. The preacher's relationship with his family: the father's role; authority, obedience, and discipline; building character. The preacher's home in its relationship to the church.

The Pastor's Public Ministry: Instructions and guidelines concerning the pastor's major public functions other than preaching. Includes discussion of weddings, funerals, baptismal services, and the Lord's Supper. Each area will include specific treatment of the preparation for the service, the procedure during and following the service, and resolving problems likely to occur. *Three credit hours.*

PR 402 The Purity / Glory of the Ministry.

Church Purity and Unity: Scriptural and historical bases for the roots and development of Fundamentalism; guidelines for cultivating biblical practices regarding such vital issues as ecclesiastical separation as the foundation of true unity, church harmony, personal associations, and proper relationships with other pastors in the community.

The Glory of the Ministry: Designed to give each student a biblical impression of the high calling of the ministry, the awesome nature of its responsibilities, and the glorious and eternal nature of its rewards. Includes discussion of the implications of God's call, characteristics of a true man of God, challenges of the ministry, the man in the ministry, what we preach, and the way we preach. *Three credit hours.*

PR 406 Expository Preaching. Analysis, preparation, and presentation of expository sermons. Hermeneutic principles considered historically as they affected expository preaching. *Three credit hours.*

GENERAL SCIENCE

SC 101 General Science Survey. This course covers the physical science areas of astronomy, meteorology, geology, and oceanography. The Christian perspective of creation and evolution is studied. *Second semester, three credit hours.*

SC 201 Biology Science Survey. A philosophy of science, origins, the scientific methods, the limitations of science, the basic chemistry of biology, the characteristics of living things, and an introduction to the major topics of cell biology. *Laboratory experience required. Second semester, three credit hours.*

SC 205 Abnormal Psychology. A study of the history of theories and classifications of abnormal behavior. The emphasis is on the intellectual and emotional abnormalities of human behavior. *Three credit hours.*

SC 208 Clinical Psychology. A study of diagnostic and therapeutic procedures in the treatment of human behavioral and adjustment problems. Biblical principles are applied to the diagnostic and therapeutic procedures. *Three credit hours.*

SC 210 Nutrition. This course is a study of the fundamental nutrients, their functions, and interactions in the human body. It also focuses on the relation of food choice to the health of the individual and practice in dietary planning. *Three credit hours.*

SC 220 Human Anatomy and Physiology. This study will consist of the organization of the human body, including tissues, intravenous, skeletal, muscular, and nervous systems; sense organs; endocrine, circulatory, lymphatic, respiratory, and digestive systems; nutrition and metabolism; fluid and acid-base balance; urinary and reproductive systems; and development of the embryo and fetus. *Three credit hours.*

SC 230 Organic and Biological Chemistry. This course is another important dimensional look at chemistry from the biological perspectives. It will focus on the introduction of organic chemistry and biochemistry. These are particularly important to the process of administering the right medical drugs. It will introduce nomenclature, structure, physical properties, reactions, and preparation of carbon compounds. *Three credit hours.*

SC 240 Microbiology. This course will study the form, structure, reproduction, physiology, metabolism, identification, and control of microorganisms, with emphasis on the bacteria. The course will also mention about the basic principles of immunology and serology. *Three credit hours.*

SPEECH

SP 101 – 102 Fundamentals of Speech 1 & 2. This course will cover the basic principles of public speaking. The focus is on the study of different types of speech and platform techniques. Scripture

reading, poetry, monologue, storytelling, demonstrative, persuasive, impromptu, and informative speeches are studied and delivered. The very fundamentals are emphasized and the ability to present and converse confidently in English is the goal of the courses. *Second semester, SP 101; First semester, SP 102. Three credit hours each.*

SP 105 Pulpit Speech / Homiletics. This course will cover the basic preparation and delivery of sermons. The focus is on sermon structure, development, effective delivery, and pulpit exhortation. *Second semester, three credit hours.*

GRADUATE SCHOOL ADMISSIONS INFORMATION

Entrance Requirements

All applicants must provide a Baccalaureate degree from a recognized college or equivalent before they may be considered for admission to the graduate program. The course of study supporting the applicant's baccalaureate degree must be substantially similar to that required of EUCON undergraduates. Individuals not holding a standard degree should contact the Graduate School Office regarding bachelor equivalency requirements for graduate programs.

The Graduate School evaluates the Graduate School's applicants' past graduate work to determine the standing of the applicant. A minimum of 36 hours beyond the bachelor's degree is required for the Master of Arts in Theology degree. EUCON Graduate School reserves the right to withhold recognition of credits received at any college or graduate school that does not in the view of the Administration meet reasonable academic standards.

International students whose English is a second language must submit a TOEFL exam score report. A minimum score of 500 (paper-based score or equivalent: 63 for IT base) on the TOEFL is required in order to enroll in a degree program. Otherwise, the student, upon acceptance, must enter the English as a Second Language (ESL) program. Enrollment in the ESL program entails a year-long academic probation period. Students who fail to achieve a minimum TOEFL test score of 500 (paper-based score or equivalent) must remain in the ESL program until they obtain a score of 500 or greater.

Admission Procedures

The following steps for admission are required:

1. A completed "General Application Form" with the required fees must be submitted to the EUCON office.
2. An arrangement with the EUCON office is required in order to ensure the forwarding of previous official college and/or graduate school transcripts and records.
3. Applicants must supply the EUCON office with three contact references (relatives may not serve as contact references).

The applicant will then be notified of the status of his/her application.

4. If the written application is approved, the applicant should prepare for an interview and await further information regarding orientation time.

*Please refer to the International student documentation requirement in the undergraduate section.

FINANCIAL INFORMATION

Schedule of MA in Theology Fees:

Application Fee	\$200.00
Administrative Fee*	\$450.00
Foreign Student Fee*	\$1,000.00
Registration Fee	\$650.00
MAT Tuition Fee (36 credits)	\$8,352.00
Library Fee	\$45.00
Accident Insurance	\$45.00

OTHER FEES:

Room and Board (winter and summer)	\$585.00 (per month)
Tuition (winter and summer)	\$232.00 (each credit)

*one-time fee only

Note: All payments should be made before the day of registration.

Schedule Of MBA Online Fees:

Application Fee	\$1,650.00
Tuition Fee	\$6,960.00 (30 credits)
TOTAL:	\$8,610.00

International Students

All international students must pay all fees plus one year's tuition and room and board before an I-20 is issued. International students are admitted on a one-year basis. The University refund policy applies to a one-year term.

Fees and tuition may be changed as circumstances warrant and may differ slightly in individual circumstances. Contact the University office if you need further information. The payment options are on an individual basis and must be approved by the President or the University Administrators.

The file of an **International student** must contain the following items:

1. All materials as indicated for a new student.
2. Submit a letter of financial intent from either a financial institution or an individual who will guarantee full payment of the applicant's school bill and all living expenses while studying in the United States. The U.S. Department of Justice, through the Student Exchange Visitor Program (SEVP), requires this letter be received prior to the issuing of the I-20 form. A one-time tracking fee must also be paid before the I-20 form is issued.
3. Submit the official results of a Test of English as a Foreign Language (TOEFL), if the native language is other than English. Arrangements can be made to take this test by visiting online at www.toefl.org.
4. If an international student did not have the TOEFL exam which requires by the University then he or she will admit into EUCON's ESL program until the student passes the satisfied TOEFL score (paper base: 550 and/or IT base: 85) in order to enter into the college and/or graduate program.
5. After all of the above materials are received, the file will be reviewed. Upon acceptance, the applicant will receive the I-20 form which is needed to apply for a student visa.
6. Every international student must provide the University with their first academic year's tuition, fees, and room and board prior to registration. All persons admitted to the United States on a student visa are required by law to be registered as full-time University students and be enrolled for a minimum of 12 (credit) hours per semester for undergraduates and 9 (credit) hours per semester for graduate students.

Refund Policy

If a student withdraws or is expelled during the first four weeks of the school year, the tuition and room and board fees shall be refunded in the following schedule:

- during the first week: 90%
- during the second week : 80%
- during the third week: 60%
- during the fourth week: 40%
- after the fourth week: 0%

Scholarship Programs

The EUCON WORK SCHOLARSHIP program for financial assistance ranges from partial up to full scholarship. The work scholarship program is for full-time students only with a class load of at least 12 hours. This Scholarship program is only available to second year students of EUCON International University or Graduate School of EIU. To qualify for this scholarship program, students must demonstrate high morals, mature Christian character, show financial need, and possess a cumulative GPA of 3.0.

The EUCON Financial Assistance Aids program provides financial assistance to qualifying students on an individual basis. These aids are repaid to the University through various work study programs.

The work scholarship programs are based on financial need, as well as other factors determined by the University. Priority is given to the students with the greatest financial need. Under the work scholarship programs, the student's required work hours are based on the amount of their financial assistance.

Work scholarship students may also receive discounts on their tuition, room and board. The hourly wage is based on the local minimum wage. However, this is not a cash working program. All earned wages are credited to the student's account. A scholarship student will work part-time hours during the semesters and semester breaks.

Areas of student work include but are not limited to the art department, grounds keeping, housekeeping, food service, school office, and ESL teaching and tutoring. Please contact the Admissions Office for applications and further information.

GRADUATE SCHOOL ACADEMIC INFORMATION

Academic Year

The Academic year at EUCON International University Graduate School consists of two semesters of 15 weeks each. Fall Semester begins at the end of August or beginning of September and ends in mid-December. Spring Semester begins in mid-January and ends at the beginning of May.

Summer and Winter Schools

EUCON International University Graduate School offers Summer School and Winter School Programs for students who desire to accelerate their academic programs. Summer School begins at the close of each academic year and finishes by late August. Winter School begins at the end of December and finishes before the second semester begins. The University reserves the right to cancel any course having fewer than three students officially registered. Courses are taught by both resident faculty and adjunct professors during the summer and winter sessions. A full-time load of coursework for summer and winter school students is 9 credit hours over any combination of sessions. No student may register for more than three courses during the same session without prior permission.

Student Load

The normal load for a full-time student is 12 -15 credit hours per semester. The minimum full-time load is 9 semester hours. Any student who desires to take more than normal load needs to meet with an advisor who will deny or approve the request. No student will be allowed to take more than 15 credits if his GPA is lower than 3.5.

Grading System

The following university wide percentage grade scale has been officially adopted as a measure of student progress:

A+	100
A	94 – 99

A-	93
B+	92
B	86 – 91
B-	85
C+	84
C	78-83
C-	77
D+	76
D	71-75
D-	70
F	69 or below

The University operates on a 4.0 grade point scale. The letter grade and corresponding grade point values are as follows:

<u>Letter Grade</u>	<u>Percentage Earned</u>	<u>Grade Points</u>
A	Superior (93 – 100)	4
B	Above Average (85 – 92)	3
C	Average (77 – 84)	2
D	Passing (70 – 76)	1
F	Failing (69 and below)	0
I	Incomplete	
W	Withdrew	
WF	Withdrew Failing	
AU	Audit	
NR	Not Reported	
P	Passed	

Classification of Students

Special	Student not pursuing a degree
Audit	Student not attending a course for academic credit
Full-Time	Student who is taking 9 or more credit hours
Part-Time	Student who is taking from 1 to 8 credit hours

Audits

Auditing a course is allowed with permission of the Academic Committee. An auditing student is not required to take examinations and does not receive credit for the course. An audited course is included when computing a student's academic load;

however, it does not apply toward eligibility for activities and financial aid. A course taken for credit cannot be changed to an audited course after the drop/add period has finished. An auditing student will face disciplinary action if absent from required classes without permission.

Non-Degree Units

Students whose English is not a first language must submit a TOEFL Score Report to the EIU Registrar. If the TOEFL score does not meet the standard of the College, the student is required to take ESL courses which are the courses designated Non Degree Units (NDU). NDU courses, which will not be included in the calculation of the academic GPA of the student, will be included in computing the student's academic load. If a student wants to take college courses for credit before completing the minimum TOEFL score requirement, he needs to obtain special administrative permission. The ESL program will be for one year and students will earn a EUCON ESL Certificate if they pass all of the requirements of the ESL program.

Course Enrollment

The administration of Graduate School of the University reserves the right to cancel any course for which the enrollment is fewer than three students officially registered.

Attendance and Absences

Students are expected to attend classes regularly.

1. During a semester, if a student accumulates more than 5 unexcused absences for a 3 credit course, more than 3 unexcused absences for a 2 credit course, or more than 1 unexcused absence for a 1 credit course, the student is subject to academic failure and loss of immigration status regardless of his academic score based on tests, quizzes, and other coursework.
2. During a semester, if a student accumulates more than 15 unexcused absences, the student is subject to expulsion.
3. During a regular summer session course, if the student accumulates more than 2 days of unexcused absence, the student will be subject to academic failure regardless of his

academic score based on tests, quizzes, and other coursework.

4. Every 3 cases of unexcused tardiness will be officially counted as 1 unexcused absence.
5. Each case of unexcused tardiness or unexcused absence will result in a fine payable to the school business office.
6. Professors may include additional attendance requirements, as they feel appropriate, within the course syllabus.
7. The above principles apply to all students, including auditing students.

Attendance is required at all student chapels, student body meetings, class meetings, society meetings, revival meetings, missions and evangelism conferences, and other activities as announced. Regulations concerning attendance and absence are further explained in the Student Handbook.

Make-Up Examination Policy

A student needing to take tests or examinations at a time other than the regularly scheduled time must reschedule with the professor prior to the scheduled time of the test/exam. Makeup tests/exams must be completed within one week after returning to classes.

Incompletes

If a student has not completed all coursework by the end of the semester, the student's professor may choose to assign a grade of Incomplete (I). The student's professor shall assign an extension period during which the student may submit the missing work. However, in any case, the deadline for submission of the work must be before the end of the third week after the semester has officially ended. Only the Academic Committee can extend the deadline. The Committee will permit work to be handed in later than the third week only for extraordinary, extenuating circumstances. Immediately following the deadline, the instructor will record the letter grade earned by the student at that time in accordance with the coursework which has been submitted. Any exceptions to this policy will be granted only by the Academic Committee.

Drop, Withdraw, and Add Policy

1. If a student drops a class the first two weeks of a regular semester, a grade of "W" (withdrew) will be given. This grade will show on the student's transcript but will not affect the student's GPA.
2. If a student drops a class after the first two weeks during the regular semester, a grade of "WF" (withdrew /failing) will be given. This grade will be shown on the student's transcript.
3. Classes may not be added after two weeks from the day the semester begins.
4. Aforementioned points 1-3 also apply to summer sessions with the exception that the drop/add period for a summer session is three days rather than two weeks since the length of summer session courses are much more concentrated compared to normal 15 week semesters.
5. The drop/add process must be followed when changing between audit and credit options for a course.
6. The fee for dropping or adding is \$10.00 per course.

Late Fees:

1. A late registration fee will be charged for adding a class which has already began.
2. The late registration fee is \$50.00 for the regular semester and \$25.00 for summer sessions.

Note: Each student needs to be present at the admissions office when registering. One student cannot register for another student.

Residence Requirements

Every student pursuing a master's degree at EUCON International University is required to satisfactorily complete a minimum of 36 hours of graduate level courses. Students pursuing a master's degree program must complete a minimum of 18 semester hours while in residence at the Graduate School of the University. At least one fourth of the credit hours must be in the major field and the last semester of the final year must be completed in residence at EUCON. After the final semester in residence, only six semester hours of credit may be transferred back to EUCON and applied toward a degree.

Academic Dishonesty

EUCON International University Graduate School views toleration of cheating as morally reprehensible. As part of the Graduate School of the University's effort to encourage the highest standards of personal integrity, cheating in any form will not be tolerated. This is consistent with the clear, biblical condemnation of dishonesty in its many forms and emphasizes the Scriptural call for honesty, not only in the sight of the Lord but also in the sight of men (II Corinthians 8:21). Because cheating is a serious offense, students found cheating will be subject to severe academic and disciplinary action, which may include academic failure of the course and expulsion from the college, as specific circumstances warrant. The Academic Committee will determine the disciplinary action to be taken on a case by case basis.

Transfer Credit

It is the policy of the Graduate School of the University to consider for transfer credits earned in an accredited college or university or other college-level institution. Courses acceptable for transfer must be similar in content to those replaced in the chosen major at the Graduate School of EIU. Courses which are not similar may be transferred as general electives, providing they satisfy all college credit transfer requirements.

Only those credits which carry a grade of at least "B-" (85%) or its equivalent may be transferred. The Graduate School of EIU does not count grade points earned at other colleges and universities toward the minimum final grade point average of 3.00 required for graduation. If a student transfers several hours in his major, he still must complete a minimum of 12 semester hours in that field as prescribed by the Registrar.

Transfer students with advanced standing may apply for admission, though rarely is a student able to transfer and complete degree requirements in one year. The Graduate School of EIU requires a transfer student to complete a minimum of one semester and at least 18 semester credits to graduate from the Graduate School of EIU. The final semester of work must be completed in residence at EUCON.

Students who desire to transfer 18 semester hours or more to EUCON must enroll in and successfully complete one semester in residence at EUCON before being permitted to transfer 18 or more

semester hours. The decision of the Academic Committee regarding evaluation and transfer of credit is final.

Students who transfer credits from non-English-speaking countries are responsible to provide a certified translation of transcripts and course descriptions. This certification may be made by (1) a commercial certifying organization or (2) an individual with appropriate credentials in the country where the student attended college. A copy of the transcript in the native language must accompany the certified translation.

The Graduate School of EIU reserves the right to withhold recognition of credits received at any college or university that does not in the opinion of the Administration meet reasonable academic standards.

Graduation Requirements

Master's degree. The student must complete at least 36 credit hours and must maintain at least a "B" average meaning a 3.0 cumulative grade point average. Credits from courses with a grade below "B-" will not be counted towards graduation.

Graduation with Honors. The scholastic honors for the master's degree candidate are as follows:

Honor	Grade Point Average
• SUMMA CUM LAUDE	3.85 – 4.00
• MAGNA CUM LAUDE	3.70 – 3.84
• CUM LAUDE	3.50 – 3.69

Official Transcripts

Official transcripts may be requested through the Business Office. A transcript is an official academic record for each student which is maintained in the School Office by the Registrar. A fee of \$20.00 is charged for each transcript. Additional copies may be obtained for a fee of \$5.00 each. An official transcript will not be issued if the student's financial account is not paid in full. All transcript requests must be in writing and signed by the person whose transcript is being requested. Transcript fees must accompany all requests. A graduate will not receive the transcript or diploma for his degree until all financial obligations due to the College have been met.

Repeated Courses

If a student receives a grade lower than 85% (B-), the student needs to repeat the course. If a scholarship student receives a grade lower than 85% (B-), the student will be charged regular tuition fees to repeat the course.

When a course is repeated, the last grade earned will be recorded on the transcript and will be used to calculate the student's cumulative grade point average. Previous course grades will be recorded on the transcript but will not be used in computation of the student's GPA. Students may make only one attempt to replace a C grade.

Academic Probation

A student who does not earn the required minimum academic average of B (3.0) will automatically be placed on academic probation. Academic probation includes limits on class load and extracurricular activities. Students on academic probation are permitted to register for a maximum of 9 semester hours and may be ineligible for certain extracurricular activities at the discretion of the Academic Committee.

Academic Suspension

A student, who has been placed on Academic Probation for one semester and during that semester continues to earn a cumulative grade point average below B (3.0), will be placed on Academic Suspension. If a full-time student fails to complete 6 or more semester hours toward graduation during each of two consecutive semesters, that student will be placed on Academic Suspension for one semester. The student will not be allowed to enroll for the following semester but may reapply to the Graduate School of the University through the Admissions Office after that semester. If the student is readmitted, he will be placed on Academic Probation for one semester.

Withdrawal from University

A student withdrawing from the Graduate School of the University must complete a withdrawal form and obtain signatures

from the registrar, the business office, and each department official listed on the form before the student will be permitted to withdraw.

If a student's attitude or conduct or belief does not conform to his pledge to cooperate with the rules and regulations of the Graduate School of the University, the University reserves the right to demand withdrawal. The same holds true if a student demonstrates that he is unsuitable for enrollment due to failure to maintain a satisfactory grade point average.

If a student withdraws from the University before completing a grading term, grades are recorded as Withdrew Passing (WP) or as Withdrew Failing (WF) as of the day of withdrawal. Financial obligations will be computed as of that date.

Administrative Oversight

The Dean of the Graduate School and Assistant Dean of the Graduate School are responsible for the administration and oversight of the Master of Theology Program. The Dean of the Graduate School is responsible for curriculum, syllabi, academic assessments, development, research, and many related ministries. The Assistant Dean is responsible to assist the Dean to oversee the graduate school and the graduate programs therein. All professors and adjunct professors report to the Assistant Dean who will report to the Dean of the Graduate School. The faculty and professors will participate in the development and growth of the graduate program by submitting suggestions to the Dean and/or Assistant Dean. Faculty and professors will be involved in the evaluation of the admission policies by submitting a written evaluation of the policies at the end of the school year and submitting the evaluation to the Dean's office. The organization chart of EIU and Graduate School is attached.

ACADEMIC PROGRAMS

Master of Arts in Theology (M.A.T.)

Purpose and Objectives

The Master of Arts in Theology is designed to train candidates both men and women, who desire to concentrate their graduate level studies in both Biblical Theology and Systematic Theology. The program not only is a solid program to prepare the candidates to pursue higher degree such as Doctor of Theology or Doctor of Philosophy degrees, but also thoroughly prepares candidates to teach Bible and Theology. The degree is designed to enable candidates to gain knowledge of the great treasures found in the Word of God. The program requires 36 credits which can be completed in 2 semesters utilizing summer and winter sessions. (See Recommended Course Sequence below.)

Candidates will be required to complete one of two projects as a final Capstone: a ministry project, designed and led by the student over the course of an entire semester (with reporting requirements); or a written a research-oriented Capstone Project or thesis as part of the requirements for Systematic Theology IV.

Upon completion of the program, the candidates will be able to:

1. synthesize a broader and deeper knowledge of the orthodox theology to defend the truth,
2. analyze and interpret the Scriptures using grammatical-historical hermeneutics to teach and preach the Word of God,
3. evaluate advanced knowledge of God's Word to apply to Christian daily living,
4. apply Biblical skills to serve in various types of Christian ministries.

Required Course Sequence

Fall Semester

BI 633 Advanced Hermeneutics	3
NT 681 NT Introduction I	3
OT 681 OT Introduction I	3
TH 601 Systematic Theology I	3
Total	12

Winter Session

TH 670 Historical Theology	3
Total	3

Spring Semester

NT 682 NT Introduction II	3
OT 682 OT Introduction II	3
TH 602 Systematic Theology II	3
TH 650 NT Theology	3
Total	12

Summer Session I, II, and III

TH 603 Systematic Theology III	3
TH 640 OT Theology	3
TH 604 Systematic Theology IV.....	3
Total	9

MASTER OF ARTS IN THEOLOGY COURSE DESCRIPTIONS

- BI – Bible
- N – Counselling
- NT – New Testament
- OT – Old Testament
- RES – Research
- TH – Theology

RES 600 Research and Writing

This is a practical course on research and writing. The course will give special attention to using the library, writing graduate level research papers, and the problem of plagiarism. This course is designed to help the students to communicate well. Written communication and oral communication overlap, so whether the students are planning on continuing graduate studies or studying to become a pastor, they will need to learn how to develop and deliver a thesis. *First or Second Semester, two credit hours.*

BI 633 Advanced Hermeneutics

This course will focus on two elements of hermeneutic study: (1)

practical (as opposed to philosophical) hermeneutics applied to pivotal passages; and (2) specific areas of practical difficulty and significant impact in Biblical hermeneutic method. *First Semester, three credit hours.*

OT 681 Old Testament Introduction I

A study of the unfolding theme of the Bible as it is revealed through the messages of history, poetry, and the prophetic books of the Old Testament. Specifically, this course will survey the content, background, and message of Genesis through Esther. *First Semester, three credit hours.*

OT 682 Old Testament Introduction II

A study of the unfolding theme of the Bible as it is revealed through the messages of the history, poetry, and prophetic books of the Old Testament. Specifically, this course will survey the content, background, and message of Job to Malachi. *Second Semester, three credit hours.*

TH 640 Old Testament Theology

A study of the principles and methods of the Biblical Theology as applied to the Old Testament. *Identical to OT 640. Second Semester, three credit hours.*

NT 681 New Testament Introduction I

The unfolding theme of the Bible as it is revealed through the messages of the New Testament books, with continued emphasis on the practical application of the major themes of the inspired writers to

NT 682 New Testament Introduction II

The unfolding theme of the Bible as it is revealed through the messages of the New Testament books, with continued emphasis on the practical application of the major themes of the inspired writers to the Christian life. This course will survey Romans – Revelation. *Second Semester, three credit hours.*

TH 650 New Testament Theology

A study of the principles and methods of the Biblical Theology as applied to the study of the New Testament, with a focus study on the Kingdom of God. *Identical to NT 650. First Semester, three credit hours.*

TH 601 Systematic Theology I

This course will systematically examine Prolegomena, Introduction to Theology, Bibliology, and Theology proper. Emphasis will focus on preparing a firm theological foundation and understanding of the fundamental doctrines of the Christian faith. *First Semester, three credit hours.*

TH 602 Systematic Theology II

This course will systematically examine Anthropology, Christology, and Pneumatology. Emphasis will focus on preparing a firm theological foundation and understanding of the fundamental doctrines of the Christian faith. *Second Semester, Three credit hours. Prerequisites: TH 601.*

TH 603 Systematic Theology III

This course will systematically examine Hamartiology, Ecclesiology, and Soteriology. Emphasis will focus on preparing a firm theological foundation and understanding of the fundamental doctrines of the Christian faith. *Second Semester, Three credit hours. Prerequisites: TH 601.*

TH 604 Systematic Theology IV

This course will systematically examine Eschatology, Angelology, Demonology and Satanology. Emphasis will focus on preparing a firm theological foundation and understanding of the fundamental doctrines of the Christian faith. *Second Semester, Three credit hours. Prerequisites: TH 601.*

TH 670 Historical Theology

Historical Theology is a study of the interpretation of Scripture and the formulation of doctrine by the church throughout the history of the church. This course is a comprehensive study of Historical Theology from the inception of the church until the present day. *First Semester, Three credit hours.*

CN 632 Counseling for Women

A theological and practical introduction to the women's ministry of Christian Counseling. Includes the establishment of a biblical foundation, the development of effective procedures, and the discussion of specific issues and problems in counseling. *First Semester, Three credit hours.*

Master of Business Administration Online Program

Purpose and Objectives

The Master of Business Administration degree program is designed to meet the needs of the busy working professional. The program is offered totally online, and the degree can be completed in just 15 months. The 10, three credit hour courses are the core of business-related disciplines. Courses are taught by highly qualified faculty that care about student success and engagement. Best practices are used throughout the program.

Upon completion of the program, the candidates will:

1. Effectively manage systems and operations, and steward resources within for-profit and nonprofit organizations, for the benefit of owners, donors, and stakeholders.
2. Essential skills for working in different business environments, such as for-profit and nonprofit organizations, and governmental and international nongovernmental entities.
3. Best practices in the core disciplines of business, economics, and organizational development, especially as applied within a cross-cultural and international context.
4. Formulate a personal philosophy of effective and ethical business and leadership practices and strategies, well-grounded in a biblical worldview.

Program Benefits

1. The MBA online program is 100% asynchronous, allowing students to access courses at any time and any place with an internet connection.
2. Each course runs 6 weeks and are offered back to back. The program completes in 15 months.
3. The MBA is 100% online so there are no residency requirements and no international visa requirements.
4. Provides the opportunity to network with students from all around the world.
5. Students achieve higher skills and knowledge for personal and professional growth.

MBA Course Names, Sequence, and Descriptions

Course #	Course Name
BUS 500	Business Research Methods
BUS 510	Organizational Behavior
BUS 520	Management Information Systems
BUS 530	Marketing
BUS 600	Managerial Finance
BUS 610	Managerial Accounting
BUS 620	International Business
BUS 630	Managerial Economics
BUS 640	Operations Management
BUS 650	Strategic Decision Making

Tentative Sequence:

Check with the updated schedule in the University Office

BUS 500 Business Research Methods

This course introduces learners to the educational science, psychological, and basic leadership practices necessary to effectively lead within any system of human dynamics, whether that be within non-profit, for-profit, or community development functions. Also addressed are the strategies necessary to continually develop communication, decision-making, and critical thinking skills. Finally, learners will have the opportunity to practice research and presentation skills important to reliability and validity throughout the course.

BUS 510 Organizational Behavior

This course gives attention to the knowledge and skills needed to manage and lead an organization or component of an organization effectively with sustained performance. Differentiating the managerial role and leadership perspectives is a focus along with an exploration of the challenges that managers face as they plan, organize, and lead their team(s). This course provides a balance of research practices and behavior practices to ensure personal leadership development.

BUS 530 Management Information Systems

This course will investigate issues relevant to effectively managing Information Technology (IT). The functions of and information systems organization will provide the basis for exploring challenges facing Management Information Systems (MIS) managers and e-Business. Management of the fast and ever-changing information systems (IS) environment will be a recurring theme.

BUS 540 Marketing

This course is a focus on applying the use of organizational mission to develop a marketing approach to reach potential constituencies with image, product and service that will cause those constituencies to use the organization to meet their perceived needs in a manner that is profitable to the organization.

BUS 600 Managerial Finance

This course focuses on the critical financial issues and decisions facing organizational leaders and business executives. Key concepts covered in the course include analysis of financial statements, time value of money, cost of capital, working capital management, and cash flow forecasting. Using these tools, students will learn to evaluate and determine the value of organizations and proposed capital projects.

BUS 610 Managerial Accounting

This course explores the use of accounting information for planning, control, and decision-making. Students develop analytical and applied skills through problems and cases that focus on preparing, reporting, and analyzing financial data. Special emphasis focuses on ethical reporting and on potential misuses of financial information. Topics covered include the principles and practices of financial accounting and the fundamentals of managerial accounting, such as cost behavior and budgeting.

BUS620 International Business

This course analyzes the impact of geographic, political, social, economic, legal, and technological influences on business enterprise conducted across national boundaries. The course also explores best practices and business strategies for successfully launching and engaging in business activity outside the U.S.

BUS 630 Managerial Economics

This course provides the concepts and principles required for understanding and solving economic business problems. The course focuses on microeconomic analysis applied to practical business problems and decision-making—such as factors relevant to production, cost, demand, pricing, and profits—and also on monetary and fiscal policies that affect industries, markets, and firms.

BUS 640 Operations Management

This course focuses on the basic principles and tools required for efficient and effective operations management. It explores key concepts and dynamics such as productivity, project management, quality concepts, statistical controls, supply chain management, inventory management, forecasting, and material requirements.

BUS 650 Strategic Decision Making

This course emphasizes the definition, formulation, and execution of strategy to successfully define and implement organizational vision, mission, and strategic goals. The strategies of for-profit entities will focus on achieving and sustaining competitive advantage against rival firms, while strategies of not-for-profit organizations emphasize strategic positioning to effectively serve the organizations key stakeholders.

EUCON International University

**P. O. Box 500087 CK
Saipan, MP 96950, USA
Tel: 670-234-3207; 234-3203
Fax: 670-235-3203
Email: info@eucon.edu
Web site: www.eucon.edu**

Executive Administration

Christian Wei, B.A., B.Th., M.A., Ph.D., Ed.D..... President
Judy Wei, B.Ed., M.A., Ed.D. Executive Vice President
Christa Wei Smith, B.S., M.S., Ed.D.....Dean of Academics Affairs
Madasu, Joel, B.A., M.A., Ph.D.Associate Dean of Graduate School

Administration Staff

Steven Wang, B.A., M.A..... Dean of Students
Christa Wei Smith, B.S., M.S., Ed.D.Director of Institutional Effectiveness
Christiana Wei, B.S., M.S.....Registrar
Rapture Tarlit, B.S., M.B.A..... Acting CFO

Board of Directors

Eddie Wang, B.S., M.A.R.; D.D. (Chairman Emeritus)
Dye Chang Castor Hu. B.S. (Chairman)
Wei Min Wayne Ma, B.A. (Treasurer)
Tzu-Jen Wang, B.S., M.A. (Member)
Judy Wei, B.Ed., M.A., Ed.D. (Deputy Secretary)
Christian Wei, B.A., B.Th., M.A., Ph.D., Ed.D. (President)

Legal Advisor

Chuck Hofstra, J.D, Greenville, SC

Advisory Board Members

Dr. David Crandall, Petersburg, KT
Mr. George Worrell, Lynchburg, VA
Mr. David Wei, Paramus, NJ
Mr. Nicholas Lam, Glendale, CA

Affiliation

Chinese Bible Church International, Inc. (Saipan, USA)
Christian Way Missions, Inc. (SC, USA)
Christian Way Missions International (Saipan, USA)
CWM Trust (Saipan, USA)
EUCON International Education Foundation (Saipan, MP, USA)
EUCON Medical (Saipan, MP, USA)
Sail of Hope International (VA, USA)

Faculty

Fernandez, Carmen, *Business Administration*

B.B.A. University of Guam
M.B.A. University of Guam
D.B.A. Nova Southeastern University

Kudumula, Samuel, *Computer Information Systems, Biblical Studies*

B.S. Kuvempu University
M.A. Epic Bible College and Graduate School

Madasu, Joel, *Pastoral Studies, Biblical Studies, Bible*

B.A. Pillsbury Baptist College
M.A. Piedmont Baptist Bible College and Graduate School
Ph.D. Piedmont International University

Potana, Venkateswara, *English Literature, Missions, Social Work, Religion and Philosophy, Intercultural Studies, Missiology*

B.A. Acharya Nagarjuna University
M.Div. GFA Seminary
M.A. Acharya Nagarjuna University
M.A. Madurai Kamaraj University
Th.M. Union Biblical Seminary
Ph.D. University of Mysore

Smith, Christa Myriam Wei, *Education*

B.S. EUCON International University
M.S. Pensacola Christian College
Ed.D. Pensacola Christian College

Smith, Nathaniel Ross, *Education*

B.S. EUCON International University
M.S. Pensacola Christian College
Ed.S. Pensacola Christian College
Ed.D. Pensacola Christian College (Candidate)

Wang, ShengXian, *Bible, Theology*

B.A. EUCON International University
M.A. EUCON International University

Wei, Christiana Dorreene, *Education*

B.S. EUCON International University
M.S. Pensacola Christian College
Ed.D. Pensacola Christian College (Candidate)

Wei, H.K. Christian, *Bible, Theology, Education*

B.A. National Chung-Hsin University
B.Th. Orient Fundamental Bible College
M.A. Bob Jones University
Ph.D. Bob Jones University
Ed.D. La Salle University

Wei, T. Y. Judy, *Education*

B.A. Orient Fundamental Bible College
M.A. Bob Jones University
Ed.D. Pensacola Christian College

*Adjunct Faculty

Bacon, Wade Daniel, *Education, ESL*

B.S. Montana State University
B.S. Western Montana College
M.S. Pensacola Christian College
Ed.D. Pensacola Christian College

Bacon, Hua Ping Shan, *Elementary Education*

B.S. EUCON International University
M.S. Pensacola Christian College

Holritz, Paul, *Mission, Leadership*

B.S. North Illinois University
M.S. Tennessee Temple University
Ph.D. Regent University

Johnson, Wayne, *Bible, Pastoral Studies*

B.S. Liberty University
M.A. Liberty Baptist Theological Seminary
M.Div. Liberty Baptist Theological Seminary
D.Min. Pensacola Theological Seminary

Shirato, Yoh, *Bible, Theology*

B.Mus. Bob Jones University
M.Div. Bob Jones University
Ph.D. Bob Jones University

Stupka, Mark, *Education*

B.S. Faith Baptist Bible College
M.S. Pensacola Christian College
M.S. Drake University
Ed.D. Argosy University

Wang, Eddie, *Practical Theology*

B.A. Shan Xi University

M.A.R. Liberty University

D. D. International School of Missions

Wang, Tzu-Jen, *Civil Engineering, Bible*

B.S. ZhongZhenLiGong Technical Institution

M.A. ZhongTai Theological Seminary

Yuan, DeXu, *Bible, Education*

B.A. EUCON International University

M.S. Bob Jones University

*Adjunct faculty are visiting instructors who reside outside
the Northern Mariana Islands.

EUCON MAP

